



**City of Smithville, Missouri**  
**Board of Aldermen – Regular Session Agenda**  
**November 15, 2022**

**7:00 pm – City Hall Council Chambers and Via Videoconference**

Anyone who wishes to view the meeting may do so in real time as it will be streamed live on the City's FaceBook page through FaceBook Live.

Public Comment can be made in person or via Zoom, if by Zoom please email your request to the City Clerk at [ldrummond@smithvillemo.org](mailto:ldrummond@smithvillemo.org) prior to the meeting to be sent the meeting Zoom link.

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Consent Agenda**

- **Minutes**

- [November 1, 2022, Joint Board of Aldermen/School Board Minutes](#)
- [November 1, 2022, Board of Aldermen Regular Session Minutes](#)

- **Financial Report**

- [Finance Report for October 2022](#)

- **Resolution 1147, Cooperative Agreement with Clay County**

A Resolution authorizing the Mayor to execute the Cooperative Agreement with Clay County on behalf of the City of Smithville to participate in a subscription with Replica, Inc. to include access to analytical data.

Join Zoom Meeting

<https://us02web.zoom.us/j/88570930695>

Meeting ID: 885 7093 0695

Passcode: **711354**

**REPORTS FROM OFFICERS AND STANDING COMMITTEES**

**4. Committee Reports**

- Finance Committee
- Planning and Zoning Commission

**5. City Administrator's Report**

**ORDINANCES & RESOLUTIONS**

**6. Bill No. 2964-22, Destruction of Records – 2<sup>nd</sup> Reading**

An Ordinance authorizing staff to proceed with the destruction of certain finance and police records as authorized by the retention and destruction schedule approved by the Secretary of State's Office. 2<sup>nd</sup> reading by title only.

7. [Bill No. 2965-22, FY2023 Budget Amendment No. 1 – 2<sup>nd</sup> Reading](#)

An Ordinance amending FY2023 Budget to add \$51,500 to the expenditure budget in the Combined Water/Wastewater Fund to purchase the skid steer loader. 2<sup>nd</sup> reading by title only.

8. [Resolution 1148, Skid Steer Purchase](#)

A Resolution authorizing purchase of a skid steer loader from Heritage Tractor in the amount of \$66,500 using Sourcewell contract pricing.

9. [Resolution 1149, Acknowledgement of Emergency Purchase](#)

A Resolution acknowledging the emergency purchase of a replacement police vehicle for the amount of \$15,430.

## **OTHER MATTERS BEFORE THE BOARD**

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10. **Public Comment**

**Pursuant to the public comment policy, a request must be submitted to the City Clerk prior to the meeting. When recognized, please state your name, address and topic before speaking. Each speaker is limited to three (3) minutes.**

11. **New Business From The Floor**

Pursuant to the order of business policy, members of the Board of Aldermen may request a new business item appear on a future meeting agenda.

12. **Adjourn**





## Board of Aldermen Request for Action

**MEETING DATE:** 11/15/2022

**DEPARTMENT:** Administration/Finance

**AGENDA ITEM:** Consent Agenda

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### **REQUESTED BOARD ACTION:**

The Board of Aldermen can review and approve by a single motion. Any item can be removed from the consent agenda by a motion. The following items are included for approval:

- **Minutes**
  - November 1, 2022, Joint School Board and Board of Aldermen Meeting Minutes
  - November 1, 2022, Board of Aldermen Regular Session Minutes
- **Financial Report**
  - Finance Report for October 2022
- **Resolution 1147, Cooperative Agreement with Clay County**

A Resolution authorizing the Mayor to execute the Cooperative Agreement with Clay County on behalf of the City of Smithville to participate in a subscription with Replica to include access to analytical data.

### **SUMMARY:**

Voting to approve would approve the Board of Aldermen minutes, finance report and Resolutions.

### **PREVIOUS ACTION:**

N/A

### **POLICY ISSUE:**

N/A

### **FINANCIAL CONSIDERATIONS:**

N/A

### **ATTACHMENTS:**

- |   |   |
|---|---|
| <input type="checkbox"/> Ordinance                        | <input type="checkbox"/> Contract           |
| <input checked="" type="checkbox"/> Resolution            | <input type="checkbox"/> Plans              |
| <input type="checkbox"/> Staff Report                     | <input checked="" type="checkbox"/> Minutes |
| <input checked="" type="checkbox"/> Other: Finance Report |   |

**JOINT SCHOOL BOARD/ BOARD OF ALDERMEN  
MEETING**

**Smithville City Hall Council Chambers**

**November 1, 2022, 6:00 p.m.**

**The meeting was streamed live on the city's FaceBook page.**

**1. Call to Order**

Mayor Boley, present, called the meeting to order at 5:59 p.m. A quorum of the Board was present: Dan Ulledahl, Dan Hartman, Marv Atkins Ronald Russell and Leeah Shipley. John Chevalier joined at 6:01 p.m.

Staff present: Cynthia Wagner, Gina Pate, Chief Jason Lockridge Stephen Larson, Matt Denton and Linda Drummond.

School Board present: Jeff Bloemker, Whitney Carlile, Scott Jacoby, Scott Haggerty and Susan Whitacre. Denney Fales joined at 6:06 p.m.

School District staff present: Denise Harwood, Robert Hedgecorth, Kim Davis and Karen Copp.

**2. School District Update**

**a. Superintendent Search Process Update**

Jeff Bloemker noted that they have nine active candidates. In-person interviews will be held November 28, 29 and 30. At noon on the 30<sup>th</sup> they plan to have a session hosted by Cynthia Wagner here in the Council Chambers for local elected officials to meet the candidates. This will be an opportunity for the elected official to provide feedback on the candidates.

**b. School Safety Review Update**

Denise Harwood noted that school safety has been an ongoing agenda item for them. She explained that they started meeting in August with a group of law enforcement and public safety personnel to meet and discuss planning and communications. They did a walk through in September and are reviewing that data to see what enhancements they want for the district.

They have been meeting with Melissa Evans from Clay County Emergency Management to review their plans. Ms. Harwood noted that she will be attending a safety summit meeting this week for other ideas they can implement moving forward to make the School District as safe as it can be.

Mayor Boley asked for an update on the second SRO (School Resource Officer) position.

Chief Lockridge noted that he has been in communication with Ms. Harwood, and they have set the date for interviews in early December and should have someone in place after Christmas break.

**c. Strategic Planning Update**

Denise Harwood noted that they are very excited to be working with Future iQ for their strategic plan who also worked with the City on their plan. She said that they are the first school that Future iQ has worked with. They have also invited their former strategic planning person from Blueprint with a future to give the school input side.

They have been meeting weekly to plan the process and will be kicking off their Think Tanks on November 17 and 18 from 8:00 a.m. to noon. They are invited anyone interested to serve on their team.

Community survey have been sent out and also an input survey to their patrons. Ms. Harwood explained that the surveys take 15-20 minutes to complete but the information is very valuable to them as they make their plans for the next five years.

They want this to be very comprehensive as they plan the next five years, it is also painting the picture they are calling "Portrait of a Graduate" what do they want their students to look like when they graduate from Smithville High School.

**3. City Update**

**a. Residential/Commercial Building Permit Update**

Cynthia provided information that there has been a decline in residential growth. In 2022 we have issued 57 new single-family permits with an estimated building value of over \$15.6 million for property tax purposes. That equates to just about \$40,000 in new assessed valuation.

There are currently 39 lots in Diamond Creek subdivision. We have had a new submission for 89 new units for development off of Second Creek Road. For commercial, one new permit was issued in 2022 and that was for McBee's Car Wash and Coffee at 121 Richardson that has estimated value of about \$850,000.

A number of commercial projects that were permitted in late 2021 that are still under construction. Those include Attic Storage of Smithville on the south end of town that has an estimated building value of \$3.6 million. It has three buildings, two are completed and one under construction and \$900,000 in building value for the final two buildings which are currently under review. CPC of Missouri, located at 14930 Industrial Drive, a medical marijuana cultivation and manufacturing facility has an estimated value of \$30 million. The Baptist Home of Missouri located on Hospital Drive, is undertaking an interior remodel that has an estimated value of \$4 million. The Express Stop gas station on the north end of town at 124 North 169 Highway has a new estimated value of

\$850,000. Cynthia noted that when all of these projects are completed they are estimated to bring in an additional \$40 million in property value for tax purposes and that is about \$130,000.

Cynthia noted that no building permits have been issued for Richardson Street Plaza next to the post office where they are doing the dirt work.

b. Marketplace

Cynthia noted that we have received information from the City's financial advisors on information to be submitted to the state for reporting for the statutorily required TIF reporting. That report will be submitted by the end of November, and we will work to have information on a financial summary and recap by the end of this year.

The first phase of the Marketplace is almost built out, there is only one parcel of land not developed in that phase that is the lot immediately adjacent on the north side of Burger King.

Cynthia noted that we are working to get a financial comparison analysis through the end of this year to provide follow-up information.

c. Infrastructure Update/Capital Improvement Projects

Cynthia noted we have recently completed a number of projects, have some that will be starting and some that are ongoing. The raw water pump station project at Smith's Fork Park continues. The project was supposed take about four to six months but will now take closer to 18 to 24 months because we are waiting on parts. We are waiting for one part that will be on order at least 18 months. This is the first step in the process for the expansion of our water treatment plant.

Just this past week we completed the second year of our slip line program. This is a project to make improvements to our sewer system to basically reduce our inflow and infiltration our systems. Our sewer pipes are very old, and the slip line process inserts a plastic chemical into it to seal them so that no water can seep into them and make it to the sewer treatment plant for us to treat. This is a cost saving and infrastructure improvement program for us.

We continue to work through this year's sidewalk improvement program. Earlier this year we completed the Diamond Crest neighborhood playground on the north end of town. In the coming weeks we will have our new GIS (geographic information system) live on our website. We are very excited about that project we will be able to provide a significant amount of information, everything from elected official ward boundaries, sidewalk condition, pavement condition index to be able to go on a street and see the pavement rating and find out how that compares to other streets in the community and how that would rate on a priority system for funding for improvements over time. We have completed the

engineering and will be looking at bidding a project in the spring for the third phase of the Streetscape Project which will extend the improvements made downtown on Bridge Street north from Church Street to just north of the bridge. We completed the Transportation Master Plan in May of 2022 and the board adopted that this year. The plan includes a number of items that work with or address needs in transportation and complete streets programs for schools.

MoDOT is administering a project that is slated to begin in the summer of 2023 and that is the 169 Highway and 188th Street intersection. They are trying to plan that so that has minimal impact on bus routes. MoDOT will be in communication with the School District on this project.

Cynthia noted that we have been working through the Mid-America Regional Council (MARC) for grant funding. The Streetscape Project as well as the South Commercial Street project were identified for funding through grants from Mid-America Regional Council our regional planning organization. We have submitted four applications for four projects for MARC's funding cycle in the 2025-2026 fiscal years. We posted information for citizen feedback and to help us with scoring priority projects. Over the last several weeks subcommittees from MARC have reviewed those applications and have developed allocation funding recommendation for millions of federal dollars that are slated for the Kansas City area. We are anticipating funding for three of the projects that we submitted applications for. Cynthia noted that we should received 50-70% match for our Riverwalk project, Second Creek Sidewalk/Trail and the roundabout at First Street and Bridge Street.

Cynthia explained that Pope Lane was the fourth project we submitted an application. It would be to connect 169 Highway to Spellman Drive. This project was not recommended for funded but we will keep this request on the list for potential funding later on.

Cynthia noted that staff received a submission just yesterday of a draft TIF plan related to the old hospital. This submission does not start the clock that is statutory outlined. Staff has not yet reviewed it. Our legal and financial advisors will have to review and have discussions with the developer. We anticipate submission of the TIF plan in the coming thirty days which will start the clock.

Cynthia introduced the new Assistant City Administrator, Gina Pate.

#### **4. April Ballot Initiatives City**

Mayor Boley noted that the Board will be reviewing language for two questions for the 2023 April election ballot.

One question will be for a half-cent sales tax for a new police facility.

The second question will be for bond issuance to fund the police facility and improvements to our park's facility through property tax.

Cynthia noted that our current authority based on assessed valuation is just over \$21 million in bond issuance. The tax necessary to support that would probably be 58 to 62 cents

### **School District**

Denise Harwood noted that they are also looking at putting a bond issue on the 2023 April election ballot.

They are wanting it for improvements for the schools.

- Transportation Space – School Bus Barn
- HVAC Improvements
- Safety Enhancements for the District
- Adding Sidewalks
- Turf for the Middle School practice field
- Expand the bleachers
- Adding a multi-purpose Room where the old stage is

Robert Hedgecorth commented on their bonding capacity. He noted that this would be about a \$17.5 million project, and they would use about 90% of the bonding capacity. He added that this would be a no tax increase bond.

### **5. Next Steps**

Mayor Boley asked if everyone was onboard for the next joint meeting to be held in the spring next year.

All agreed.

### **6. Adjourn**

Alderman Hartman moved to adjourn. Alderman Russell seconded the motion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared the joint School Board/Board of Alderman meeting adjourned at 6:37 p.m.

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Linda Drummond, City Clerk

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Damien Boley, Mayor



## **SMITHVILLE BOARD OF ALDERMEN REGULAR SESSION**

November 1, 2022, 7:00 p.m.  
City Hall Council Chambers and Via Videoconference

### **1. Call to Order**

Mayor Boley, present, called the meeting to order at 6:57 p.m. A quorum of the Board was present: John Chevalier, Leeah Shipley, Marv Atkins, Dan Ulledahl, Dan Hartman and Ronald Russell.

Staff present: Cynthia Wagner, Gina Pate, Chief Lockridge, Stephen Larson, Matt Denton, Alex Threlkeld and Linda Drummond.

### **2. Pledge of Allegiance led by Mayor Boley**

### **3. Consent Agenda**

- **Minutes**

- October 18, 2022, Board of Aldermen Special Session Minutes
- October 18, 2022, Board of Aldermen Regular Session Minutes

- **Resolution 1140, Acknowledgement of Mower Purchase**

A Resolution authorizing purchase of two zero turn mowers and a rotary cutter for the Parks and Recreation Department.

- **Resolution 1141, Acknowledgement of City Hall Server Purchase**

A Resolution acknowledging purchase of City Hall servers from the NASPO ValuePoint Cooperative Purchasing program in an amount not to exceed \$21,671.48.

- **Resolution 1142, Awarding RFQ No. 22-22, Camp Host**

A Resolution awarding RFQ No. 22-22, Camp Host Services to Janet Terry and Chris Dunkin for the 2023 camping season.

- **Resolution 1143, Awarding Bid for MDT Replacement**

A Resolution authorizing the expenditure of funds for the purchase of Mobile Data Terminals in patrol cars for the Smithville Police Department in an amount not to exceed \$10,022.84.

Alderman Hartman moved to approve the consent agenda. Alderman Atkins seconded the motion.

No discussion.

Ayes – 6, Noes – 0, motion carries. The Mayor declared the consent agenda approved.

## **REPORTS FROM OFFICERS AND STANDING COMMITTEES**

### **4. Committee Reports**

Alderman Hartman reported on the October 27 Parks and Recreation Committee meeting. The committee was introduced to Alex Threlkeld, she is taking Brittanie Popes position as Recreation and Marketing Manager.

The committee reviewed the plans for Emerald Ridge Park. There were three plan designs submitted. The committee discussed and suggested some changes. Once the changes are made and brought back to the committee for approval it will then be brought forward for Board approval.

Alderman Hartman noted that they also discussed Mid-America Regional Council (MARC) grant funding for the Riverwalk.

Mayor Boley explained that the committee approved moving forward with the Riverwalk project and moving the timeline out farther for sports courts to provide funding for the City's match for the Riverwalk grant.

## **5. City Administrator's Report**

Cynthia introduced the new Assistant City Administrator, Gina Pate and the new Recreation and Marketing Manager, Alex Threlkeld. She noted that the City Administrator's report that was posted outlines a number of staffing changes. We have had some employee leave and continue to recruit in several departments.

Cynthia noted that staff has received information from Mid-America Regional Council (MARC) pertaining to the applications for the four projects that the City submitted for grant funding. The applications were reviewed by various committees and our four projects have made it through the review process. The Riverwalk project was recommended for MARC grant funding of \$900,000 with the City's contribution being \$1,000,000. Cynthia explained that there is about \$600,000 allocated in the Parks and Recreation sales tax in 2026 for sports courts. She noted that there are additional funds for stormwater needs in that time frame. Staff is looking at different projects that can be moved around to be able to take advantage of that \$900,000 in MARC funding. Cynthia noted that it is staff and Parks and Recreation Committee's recommendation to allocated and prioritize projects to be able to utilize that MARC funding.

Alderman Russell asked when the funds have to be spent.

Cynthia explained that the funds have to be allocated by 2026 and spent in 2027-2028.

Cynthia noted that the other projects that we submitted to MARC for grant funding are part of the City's Capital Improvement Projects (CIP). The Second Creek Sidewalk project was reviewed by the same MARC committee and was recommended for \$600,000 of grant funding. The Bridge Street roundabout project was reviewed by a separate MARC committee, and they will meet again next Tuesday to make their final recommendations for adoption of those funding recommendations to the MARC Board. Cynthia explained that staff would like to email MARC tomorrow confirming that we can provide the local funding for the Bridge Street roundabout to be able to receive the \$784,000 in grant funding.

Cynthia explained that if we receive the total grant funding for these three projects the City would receive over \$2 million to fund significant projects in the community.

Cynthia noted that none of these projects are part of the 2023 budget so we will just need to reprioritize some of the future projects in the CIP planning for future funds. The funding that will predominantly need to be reallocated would be the million dollars for the Riverwalk project. Staff recommends Parks and Recreation Sales Tax and some ancillary funds from other areas. Cynthia noted that if the Board concurs staff will send the email to MARC concerning the Bridge Street roundabout project.

Mayor Boley noted that the project is a priority in the Transportation Master Plan and why we submitted the grant application.

Cynthia explained that we did not plan for the Riverwalk project this soon but because of the linkage the project provides it scored very high for the grant because it connects Smithville Lake to the Main Street Trail to Second Creek Sidewalk project and then to Platte County which is a big piece of the MARC Metro Green planning process and a high priority for the region.

Alderman Hartman said that he believed that prior to Mayor Boley taking office the City did not take advantage of MARC grant funding opportunities.

Mayor Boley said he did not think they did and now we are up to \$2.4 million in grant funding for five of the City's projects.

Alderman Hartman noted that this is a wonderful opportunity for the City and would like to move forward.

The Board all agreed.

Cynthia told the Board that staff would send the email to MARC that the City is onboard with those recommendations.

Cynthia noted that staff received word from Congressman Graves office that a number of our applications for our utility projects are moving through the WRDA allocation process. She explained that this process takes time through the budget allocation and appropriations and all of the steps at the federal level. She noted that all of the list of utility projects that the City has now, except for the bar screen are fully funded by our water and wastewater fund. If the funding continues through the process and is approved it will be revenue that we did not anticipate. This will help us with rates and to be able to push back the timing for debt issuances required. Cynthia explained that we will probably not receive information on it until early 2023.

Mayor Boley noted it would be April at the earliest. He explained that we submitted applications to both Graves and Holly's offices and the Bills have passed both Houses and the Senate with different wording but none of the municipal projects have been pulled out of the Bills. He said that WRDA funding has been around for years but mostly used for large federal infrastructure projects. They are now working to get the funding to municipalities to impact the people. This is the first time they have considered municipal projects and Smithville is included in it. This would impact Smithville significantly because it is 75% funding for the projects.

Alderman Ulledahl asked if this was something that happens annually.

Mayor Boley explained that municipalities have been working with the congressman's office and they have recently made the decision to award the funding to the municipalities. Mayor Boley noted that this could potentially help us out with the projects in the Sewer Master Plan.

Alderman Ulledahl said that will help with offsetting our costs in the projects.

Mayor Boley noted that the funding is there we just have to be present at the table.

Cynthia noted that the Mayor, Chuck Soules, Gina Pate and Mayra Toothman have all been instrumental in helping us obtain the funding from MARC.

Cynthia reported that one of our police officers was involved in the early morning crash today. His patrol car was hit while assisting a vehicle being loaded on a tow truck. Our employee is doing fine, and he was released from the hospital. Cynthia noted that last night on Halloween we had a situation where we had a minor, a small young girl, in protective custody. When the officers first came into contact with her she was in a car with a parent and was taking about going trick or treating. Our police officers helped get her into her costume, brought her back to the station, got patrol cars in the parking lot and created a private truck or treat for this little three-year-old girl. If not for the officers, her Halloween would have been ruined. Cynthia gave a special thanks to Officers Simanton, Matthys, Silkiner, Burns and Redwood and Sergeants Gearhart and Johnson.

## **ORDINANCES & RESOLUTIONS**

### **6. Bill No. 2964-22, Destruction of Records – 1<sup>st</sup> Reading**

Alderman Hartman moved to approve Bill No. 2964-22, authorizing staff to proceed with the destruction of certain finance and police records as authorized by the retention and destruction schedule approved by the Secretary of State's Office. 1<sup>st</sup> reading by title only. Alderman Atkins seconded the motion.

Alderman Russell noted that he understands the city destruction of records and how they are lined up but questioned the police destruction records. He explained that the wording prior to 2019 sounds as if we have not destroyed any records before now. He said he was sure there are dates associated with retention but was not seeing them on the police department side. He said the way it was written is confusing and maybe misleading. Alderman Russell asked for clarification on destruction of records for the Police Department.

Cynthia explained that we must keep records up to a certain date and bring this Ordinance forward on annual a basis. She noted that most of the records that we are asking to be destroyed in this Ordinance will be from 2019, although we may have some outstanding records that were used in a case that is now closed.

*Missouri Revised Statutes Chapter 109 (Public and Business Records) Section 255 authorizes the Local Records Board to establish minimum retention periods for the administrative, fiscal and legal records created by local governments. Retention periods are based upon federal and state mandates, record surveys, business needs, and general knowledge as to how long records should be kept. Using the schedule as a guide and without seeking further approval from the Local Records Board, any local government may regularly dispose of any of its records that appear on this schedule.*

Chief Lockridge clarified that none of these records are related to criminal cases or any kind of investigation. The records are officers daily log sheets which state guidelines required them to be kept for two years, housekeeping documents related to traffic stops required to be kept for one year and some court documents that is a cleaning up from transferring court to Clay County. Chief explained that as staff goes through their storage area they will come across records that have reached their date of retention and have put them aside until enough records have been accumulated to make it worth while to have the shredding company come out.

Alderman Russell asked if this is done at this time every year will it also include police records for only 2020 and not include the word prior.

Alderman Chevalier noted that he understands what Alderman Russell means but thinks this is just the way the language is.

Chief Lockridge noted that going forward we could provide an itemized list.

Alderman Russell said that was not necessary he just wanted to know if we were following the State Statutes or just destroying records whenever we get enough boxes.

Cynthia explained that we are following the State Statute based on that timeline that says we are now statutory and able to destroy records prior to 2019.

Chief Lockridge noted that State Statutes allows for some discretion on the dates.

Alderman Chevalier asked Alderman Russell what he would recommend the language look like.

Alderman Russell said that the wording for the financial records is for one year and believes it should be the same for the police records.

Cynthia noted that the wording allows us to destroy old records that were missed or that no longer need to be kept.

Chief Lockridge added that staffing has also been an issue. They have not always had adequate staff to be able to have the time to go through the older records.

Cynthia noted that the record retention schedule is not a requirement it allows us the opportunity to destroy those documents.

Upon roll call vote:

Alderman Atkins – Aye, Alderman Russell – Aye, Alderman Ulledahl – Aye,  
Alderman Shipley – Aye, Alderman Chevalier – Aye, Alderman Hartman - Aye.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Bill No. 2964-22 approved first reading.

## **7. Bill No. 2965-22, FY2023 Budget Amendment No. 1 – 1st Reading**

Alderman Hartman moved to approve Bill No. 2965-22, amending FY2023 Budget to add \$51,500 to the expenditure budget in the Combined Water/Wastewater Fund to purchase the skid steer loader. 1<sup>st</sup> reading by title only. Alderman Atkins seconded the motion.

No discussion.

Upon roll call vote:

Alderman Hartman – Aye, Alderman Atkins – Aye, Alderman Russell – Aye,  
Alderman Shipley – Aye, Alderman Ulledahl – Aye, Alderman Chevalier – Aye.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Bill No. 2965-22 approved first reading.

**8. Resolution 1144, Change Order No. 5 – Raw Water Pump Station Gate**

Alderman Ulledahl moved to approve Resolution 1144, approving Change Order No. 5 with Irvinbilt Constructors, Inc. in an amount of \$7,742 for a gate for the Raw Water Pump Station. Alderman Hartman seconded the motion.

Alderman Russell said that when he read through this it listed the \$7,742 for the new double gate and only leaves \$800 in the force budget. He asked if other expenses come up before the other equipment comes in will those expenses have to come before the Board for approval.

Cynthia explained that this is identified to be used as part of that force account for the project and the rest will be funded from the utility fund budget.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Resolution 1144 approved.

**9. Resolution 1145, Replacing the Backwash Pump**

Alderman Hartman moved to approve Resolution 1145, approving the replacement of the backwash pump with Mid-America pump for an amount of \$16,917.34. Alderman Russell seconded the motion.

No discussion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Resolution 1145 approved.

**10. Resolution 1146, Acknowledging Emergency Purchase**

Alderman Ulledahl moved to approve Resolution 1146, acknowledging the emergency purchase of a replacement HVAC system unit for City Hall in the amount not to exceed \$8,624 from United Heating and Cooling, Inc. Alderman Russell seconded the motion.

No discussion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Resolution 1146 approved.

**OTHER MATTERS BEFORE THE BOARD**

**11. Public Comment**

James Gresham, 111 James Street, spoke to the Board concerning the Fence Ordinance. He asked that they reconsider not allowing electric fence for properties zoned industrial. He explained that his business, GT Tow, has been broken into two times with someone cutting his chain link fence and gaining entry. He noted that he would like to install electric fence inside his chain link fence.

Kristine Bunch 18608 Primrose Street, spoken to the Board concerning K-9 dogs. She explained that there is an organization in St. Louis that trains the K-9 dogs that has five dogs available at this time at no charge. She noted that the dogs would come fully trained with their equipment and she would like the City to consider getting one of the dogs and training one of the officers so we could have a k-9 unit here in Smithville.

Kristine Bunch, Zuma's Mobile Pet Grooming, 507 South US 169 Highway, noted that she knew that the Police Department was raising money for a drone and donated \$100.

Robert Doleshal, 161 Stonebridge Lane, representative for the Stonebridge HOA, spoke to the Board concerning the land the School District bought for the location of the bus barn. He noted that he had been trying to obtain information about this from the City and from the School District and had not received any answers. He noted that Stonebridge also has flooding issues due to a holding pond the school built.

Mayor Boley and Cynthia both explained that the City does not issue building permits for the School District, and we do not do inspection on their property or their buildings.

Mayor Boley told Mr. Doleshal that he and Cynthia would meet and visit with him after the meeting to discuss this.

Cynthia noted that the City will be hosting open houses for stormwater planning November 28 from 5-7 p.m. and December 6 from 5:30-7 p.m. at the Senior Center.

## **12. New Business from the Floor**

Alderman Russell noted he would like the electric fence for security for industrial purposes.

Alderman Hartman also noted he would like the Board to look at the electric fence issue.

Alderman Russell asked that the Board look at the feasibility of a K-9 dog for the Police Department.

Alderman Chevalier noted that the meet and greet that he and Alderman Russell held for the public went well and championed the other Board members to do the same.

## **13. Adjourn**

Alderman Ulledahl moved to adjourn. Alderman Hartman seconded the motion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared the regular session adjourned at 7:40 p.m.



## FY2022 BUDGET - FINANCIAL UPDATE

10/31/22

REVENUES, BY FUND	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	
GENERAL FUND	5,448,315.13	4,918,619.60	5,521,798.91	5,521,798.91	112.26%
CAPITAL PROJECTS FUND	296,689.10	237,000.00	289,753.81	289,753.81	122.26%
CAPITAL IMPROVEMENT SALES TAX FUND	659,009.18	627,555.00	692,937.19	692,937.19	110.42%
DEBT SERVICE FUND	342,190.00	351,550.00	351,550.00	351,550.00	100.00%
TRANSPORTATION SALES TAX FUND	587,177.01	569,160.00	623,946.76	623,946.76	109.63%
COMBINED WATER/WASTEWATER SYSTEMS FUND	4,953,530.72	5,925,399.80	6,220,145.84	6,220,145.84	104.97%
SANITATION FUND	872,880.09	849,530.00	813,121.89	813,121.89	95.71%
SPECIAL ALLOCATION FUND	380,820.94	570,000.00	689,849.17	689,849.17	121.03%
PARK & STORMWATER SALES TAX FUND	614,189.73	627,555.00	701,959.69	701,959.69	111.86%
VEHICLE AND EQUIPMENT REPLACEMENT FUND	91,972.00	284,000.00	368,778.35	368,778.35	129.85%
COMMONS CID FUND	297,096.00	315,000.00	350,438.80	350,438.80	111.25%
DONATION FUND	-	15,000.00	2,100.00	2,100.00	14.00%
CARES FUND	-	-	-	-	
AMERICAN RESCUE PLAN ACT FUND	1,089,549.62	1,089,161.50	1,110,127.76	1,110,127.76	101.92%
	<b>15,633,419.52</b>	<b>16,379,530.90</b>	<b>17,736,508.17</b>	<b>17,736,508.17</b>	<b>108.28%</b>

EXPENDITURES, BY FUND	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	
GENERAL FUND	5,269,205.24	5,905,850.00	5,853,325.13	5,853,325.13	99.11%
CAPITAL PROJECTS FUND	1,536,744.43	127,000.00	127,000.00	127,000.00	100.00%
CAPITAL IMPROVEMENT SALES TAX FUND	752,250.00	660,550.00	536,192.40	536,192.40	81.17%
DEBT SERVICE FUND	329,855.00	339,213.00	339,212.50	339,212.50	100.00%
TRANSPORTATION SALES TAX FUND	887,522.42	782,630.00	657,700.23	657,700.23	84.04%
COMBINED WATER/WASTEWATER SYSTEMS FUND	3,287,508.75	6,958,415.00	4,972,695.39	4,972,695.39	71.46%
SANITATION FUND	865,323.97	836,450.00	818,525.83	818,525.83	97.86%
SPECIAL ALLOCATION FUND	2,294.95	1,166,888.00	1,014,378.12	1,014,378.12	86.93%
PARK & STORMWATER SALES TAX FUND	176,872.09	485,000.00	329,898.48	329,898.48	68.02%
VEHICLE AND EQUIPMENT REPLACEMENT FUND	66,296.04	250,749.00	210,127.57	210,127.57	83.80%
COMMONS CID FUND	-	595,000.00	551,312.03	551,312.03	92.66%
DONATION FUND	-	-	-	-	
CARES FUND	588,258.58	-	-	-	
AMERICAN RESCUE PLAN ACT FUND	-	2,178,300.00	1,330,033.49	1,330,033.49	61.06%
	<b>13,762,131.47</b>	<b>20,286,045.00</b>	<b>16,740,401.17</b>	<b>16,740,401.17</b>	<b>82.52%</b>



## GENERAL FUND

10/31/22

REVENUES, BY SOURCE	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	
PROPERTY TAXES	934,865.26	935,099.00	1,007,610.30	1,007,610.30	107.75%
SALES AND USE TAXES	1,933,487.01	1,882,351.00	2,122,572.19	2,122,572.19	112.76%
FRANCHISE TAXES	698,064.78	648,090.00	742,590.12	742,590.12	114.58%
OTHER TAXES	329,257.40	325,752.00	371,802.62	371,802.62	114.14%
LICENSES, FEES, AND PERMITS	446,474.04	414,507.60	402,259.69	402,259.69	97.05%
INTERGOVERNMENTAL REVENUES	42,444.26	49,280.00	48,263.29	48,263.29	97.94%
CHARGES FOR SERVICES	363,337.18	251,390.00	326,336.49	326,336.49	129.81%
FINES AND FORFEITS	138,949.00	111,500.00	123,682.24	123,682.24	110.93%
INTEREST	49,908.66	46,800.00	104,585.20	104,585.20	223.47%
DONATIONS	100.00	4,750.00	-	-	0.00%
OTHER REVENUE	60,664.24	760.00	41,069.22	41,069.22	5403.84%
DEBT ISSUED	241,583.30	3,000.00	2,970.00	2,970.00	
TRANSFERS IN	209,180.00	245,340.00	225,340.00	225,340.00	91.85%
	<b>5,448,315.13</b>	<b>4,918,619.60</b>	<b>5,519,081.36</b>	<b>5,519,081.36</b>	112.21%

EXPENDITURES, BY DEPARTMENT	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	
ADMINISTRATION	968,627.72	621,397.00	676,786.96	676,786.96	108.91%
STREET	857,425.06	1,301,855.00	1,086,191.52	1,086,191.52	83.43%
POLICE	1,953,680.94	2,270,525.00	2,304,749.26	2,304,749.26	101.51%
DEVELOPMENT	429,726.22	473,704.00	467,272.31	467,272.31	98.64%
FINANCE	320,012.10	409,091.00	443,700.30	443,700.30	108.46%
COURT	-	-	-	-	
PARKS & REC	683,986.48	741,338.00	785,698.12	785,698.12	105.98%
SENIOR CENTER	19,120.98	25,120.00	27,391.10	27,391.10	109.04%
ELECTED OFFICIALS	32,125.28	53,720.00	51,777.91	51,777.91	96.38%
ANIMAL SHELTER	4,500.46	9,100.00	9,757.65	9,757.65	107.23%
EMERGENCY	-	-	-	-	
	<b>5,269,205.24</b>	<b>5,905,850.00</b>	<b>5,853,325.13</b>	<b>5,853,325.13</b>	99.11%

## ADMINISTRATION

10/31/2022

GENERAL FUND	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	Percent Spent
SALARIES & WAGES	299,917.92	283,726.00	293,981.84	293,981.84	103.61%
PART-TIME WAGES	40,157.89	30,000.00	33,442.35	33,442.35	111.47%
OVERTIME WAGES	17.70	-	-	-	
FICA EXPENSE	25,279.34	24,006.00	24,516.20	24,516.20	102.13%
EMPLOYEE BENEFITS	24,691.13	18,780.00	19,898.78	19,898.78	105.96%
WORKER'S COMPENSATION	509.55	558.00	564.31	564.31	101.13%
RETIREMENT EXPENSE	26,903.94	27,617.00	25,680.89	25,680.89	92.99%
UNEMPLOYMENT BENEFITS	-	-	3,728.56	3,728.56	
<b>Personnel</b>	<b>417,477.47</b>	<b>384,687.00</b>	<b>401,812.93</b>	<b>401,812.93</b>	<b>104.45%</b>
REPAIRS & MAINTENANCE - BLDG	7,412.95	3,060.00	6,680.97	6,680.97	218.33%
REPAIRS & MAINTENANCE - EQUIP	7,484.68	7,560.00	6,693.10	6,693.10	88.53%
REPAIRS & MAINTENANCE - VHCLES	-	-	-	-	
REPAIRS & MAINTENANCE - SFTWRE	19,721.74	13,660.00	18,115.03	18,115.03	132.61%
ELECTRICITY	1,319.93	2,040.00	1,305.28	1,305.28	63.98%
TELEPHONE/INTERNET	4,819.85	2,800.00	2,824.71	2,824.71	100.88%
MOBILE COMMUNICATIONS	2,191.36	2,000.00	2,410.07	2,410.07	120.50%
CAPITAL EXPENDITURES - EQUIP	28,565.95	-	-	-	
CAPITAL EXPENDITURES - SOFTWARE	-	-	-	-	
TOOLS & SUPPLIES	948.79	390.00	602.86	602.86	154.58%
<b>Operation and Maintenance</b>	<b>72,465.25</b>	<b>31,510.00</b>	<b>38,632.02</b>	<b>38,632.02</b>	<b>122.60%</b>
FUEL	-	-	-	-	
<b>Contractual Services</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
INSURANCE EXPENSE	4,593.80	5,840.00	5,343.67	5,343.67	91.50%
<b>Insurance</b>	<b>4,593.80</b>	<b>5,840.00</b>	<b>5,343.67</b>	<b>5,343.67</b>	<b>91.50%</b>
TRAINING & TRAVEL EXPENSE	9,599.92	7,560.00	13,145.37	13,145.37	173.88%
OFFICE SUPPLIES	8,700.14	4,800.00	8,201.09	8,201.09	170.86%
POSTAGE	2,250.00	3,000.00	1,735.85	1,735.85	57.86%
ADVERTISING	558.60	500.00	24.00	24.00	4.80%
<b>Office and Administrative</b>	<b>21,108.66</b>	<b>15,860.00</b>	<b>23,106.31</b>	<b>23,106.31</b>	<b>145.69%</b>
CAPITAL IMPROVEMENT PROJECTS	342,490.72	105,000.00	106,550.77	106,550.77	101.48%
<b>Capital Improvement Projects</b>	<b>342,490.72</b>	<b>105,000.00</b>	<b>106,550.77</b>	<b>106,550.77</b>	<b>101.48%</b>
<b>Transfers Out</b>					
<b>TOTAL GENERAL FUND</b>	<b>858,135.90</b>	<b>542,897.00</b>	<b>575,445.70</b>	<b>575,445.70</b>	<b>#VALUE!</b>

# PUBLIC WORKS (STREET)

10/31/2022

GENERAL FUND	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	Percent Spent
SALARIES & WAGES	419,882.56	451,320.00	429,174.71	429,174.71	95.09%
PART-TIME WAGES	20,675.20	20,550.00	20,971.42	20,971.42	102.05%
OVERTIME WAGES	4,531.56	8,000.00	8,795.94	8,795.94	109.95%
FICA EXPENSE	30,898.98	36,714.00	32,153.05	32,153.05	87.58%
EMPLOYEE BENEFITS	53,358.64	64,910.00	67,071.29	67,071.29	103.33%
WORKER'S COMPENSATION	23,009.04	31,777.00	32,136.78	32,136.78	101.13%
RETIREMENT EXPENSE	38,380.75	40,424.00	37,250.46	37,250.46	92.15%
UNIFORM EXPENSE	1,607.76	3,000.00	1,956.61	1,956.61	65.22%
<b>Personnel</b>	<b>592,344.49</b>	<b>656,695.00</b>	<b>629,510.26</b>	<b>629,510.26</b>	<b>95.86%</b>
REPAIRS & MAINTENANCE - BLDG	694.80	780.00	38.66	38.66	4.96%
REPAIRS & MAINTENANCE - EQUIP	464.32	1,240.00	1,620.45	1,620.45	130.68%
REPAIRS & MAINTENANCE - VEHICL	827.44	1,500.00	2,626.95	2,626.95	175.13%
REPAIRS & MAINTENANCE - SFWRE	3,299.32	111,570.00	103,135.53	103,135.53	92.44%
ELECTRICITY	84,682.62	94,290.00	85,999.58	85,999.58	91.21%
PROPANE	4,050.00	7,950.00	5,058.39	5,058.39	63.63%
TELEPHONE/INTERNET	6,064.94	6,450.00	5,838.69	5,838.69	90.52%
MOBILE COMMUNICATIONS	3,484.17	2,930.00	4,848.98	4,848.98	165.49%
CAPITAL EXPENDITURES - EQUIP	-	5,000.00	2,076.77	2,076.77	41.54%
CAPITAL EXPENDITURES - VEHICLE	-	-	-	-	-
TOOLS & SUPPLIES	532.70	1,500.00	748.42	748.42	49.89%
FUEL	-	-	-	-	-
<b>Operation and Maintenance</b>	<b>104,100.31</b>	<b>233,210.00</b>	<b>211,992.42</b>	<b>211,992.42</b>	<b>90.90%</b>
PROFESSIONAL SERVICES	89,607.93	365,480.00	161,454.97	161,454.97	44.18%
DEDUCTIBLES	-	1,000.00	-	-	0.00%
<b>Contractual Services</b>	<b>89,607.93</b>	<b>366,480.00</b>	<b>161,454.97</b>	<b>161,454.97</b>	<b>44.06%</b>
INSURANCE EXPENSE	18,789.11	19,170.00	13,806.82	13,806.82	72.02%
<b>Insurance</b>	<b>18,789.11</b>	<b>19,170.00</b>	<b>13,806.82</b>	<b>13,806.82</b>	<b>72.02%</b>
TRAINING & TRAVEL EXPENSE	1,036.28	3,000.00	4,287.44	4,287.44	142.91%
OFFICE SUPPLIES	1,810.69	2,500.00	590.15	590.15	23.61%
MEMBERSHIPS & SUBSCRIPTIONS	921.25	800.00	1,354.52	1,354.52	169.32%
<b>Office and Administrative</b>	<b>3,768.22</b>	<b>6,300.00</b>	<b>6,232.11</b>	<b>6,232.11</b>	<b>98.92%</b>
CAPITAL IMPROVEMENT PROJECTS	8,815.00	-	42,183.00	42,183.00	4218300.00%
<b>Capital Improvement Projects</b>	<b>8,815.00</b>	<b>-</b>	<b>42,183.00</b>	<b>42,183.00</b>	<b>4218300.00%</b>
MISCELLANEOUS	-	-	-	-	-
<b>Other Expenses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
TRANSFERS OUT	40,000.00	20,000.00	20,000.00	20,000.00	100.00%
<b>Transfers Out</b>	<b>40,000.00</b>	<b>20,000.00</b>	<b>20,000.00</b>	<b>20,000.00</b>	<b>100.00%</b>
<b>TOTAL GENERAL FUND</b>	<b>857,425.06</b>	<b>1,301,855.00</b>	<b>1,085,179.58</b>	<b>1,085,179.58</b>	

# POLICE DEPARTMENT

10/31/2022

GENERAL FUND	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	Percent Spent
SALARIES & WAGES	980,844.45	1,140,988.00	1,085,225.89	1,085,225.89	95.11%
PART-TIME WAGES	15,253.16	19,300.00	16,026.31	16,026.31	83.04%
OVERTIME WAGES	73,238.31	42,000.00	100,484.98	100,484.98	239.25%
FICA EXPENSE	76,440.37	88,770.00	87,449.84	87,449.84	98.51%
EMPLOYEE BENEFITS	142,562.70	207,570.00	151,300.84	151,300.84	72.89%
WORKER'S COMPENSATION	36,846.31	49,275.00	49,832.93	49,832.93	101.13%
RETIREMENT EXPENSE	93,410.07	107,652.00	94,651.97	94,651.97	87.92%
UNIFORM EXPENSE	18,563.44	23,020.00	25,246.73	25,246.73	109.67%
<b>Personnel</b>	<b>1,437,158.81</b>	<b>1,678,575.00</b>	<b>1,610,219.49</b>	<b>1,610,219.49</b>	<b>95.93%</b>
REPAIRS & MAINT - BLDG	11,515.51	7,350.00	13,959.99	13,959.99	189.93%
REPAIRS & MAINTENANCE - EQUIP	8,862.09	6,620.00	10,139.37	10,139.37	153.16%
REPAIRS & MAINT - VEHICLES	31,805.78	18,970.00	46,768.94	46,768.94	246.54%
REPAIRS & MAINT - SOFTWARE	24,844.62	33,250.00	28,493.70	28,493.70	85.70%
ELECTRICITY	5,865.60	7,130.00	7,190.88	7,190.88	100.85%
TELEPHONE/INTERNET	7,724.70	8,440.00	5,636.02	5,636.02	66.78%
MOBILE COMMUNICATIONS	8,312.34	9,390.00	7,292.03	7,292.03	77.66%
CAPITAL EXPENDITURES - EQUIP	110,287.07	74,600.00	90,751.88	90,751.88	121.65%
CAPITAL EXPENDITURES - VEHICLE	-	-	415.38	415.38	41538.00%
CAPITAL EXPENDITURES - SFTWARE	73,263.48	19,000.00	20,200.87	20,200.87	106.32%
TOOLS & SUPPLIES	13,069.53	16,970.00	16,096.56	16,096.56	94.85%
FUEL	29,199.75	35,750.00	48,347.33	48,347.33	135.24%
ANIMAL CONTROL	-	500.00	-	-	0.00%
<b>Operation and Maintenance</b>	<b>324,750.47</b>	<b>237,970.00</b>	<b>295,292.95</b>	<b>295,292.95</b>	<b>124.09%</b>
PROFESSIONAL SERVICES	38,618.30	40,240.00	74,066.54	74,066.54	184.06%
DISPATCHING	67,927.20	72,560.00	71,104.49	71,104.49	97.99%
CONFINEMENT	936.00	6,000.00	3,425.21	3,425.21	57.09%
INSURANCE DEDUCTIBLES	-	1,000.00	-	-	0.00%
<b>Contractual Services</b>	<b>107,481.50</b>	<b>119,800.00</b>	<b>148,596.24</b>	<b>148,596.24</b>	<b>124.04%</b>
INSURANCE EXPENSE	49,269.40	53,300.00	51,193.79	51,193.79	96.05%
<b>Insurance</b>	<b>49,269.40</b>	<b>53,300.00</b>	<b>51,193.79</b>	<b>51,193.79</b>	<b>96.05%</b>
TRAINING & TRAVEL EXPENSE	21,680.41	27,000.00	33,971.78	33,971.78	125.82%
ACADEMY TRAINING	-	-	5,239.18	5,239.18	523918.00%
OFFICE SUPPLIES EXPENSE	3,268.32	2,000.00	2,653.33	2,653.33	132.67%
POSTAGE	864.55	1,000.00	853.33	853.33	85.33%
<b>Office and Administrative</b>	<b>25,813.28</b>	<b>30,000.00</b>	<b>42,717.62</b>	<b>42,717.62</b>	<b>142.39%</b>
MEMBERSHIPS & SUBSCRIPTIONS	9,098.97	15,630.00	20,912.65	20,912.65	133.80%
<b>Capital Improvement Projects</b>	<b>9,098.97</b>	<b>15,630.00</b>	<b>20,912.65</b>	<b>20,912.65</b>	<b>133.80%</b>
CAPITAL IMPROVEMENT PROJECTS	-	-	-	-	
MISCELLANEOUS EXPENSE	-	-	480.62	480.62	
<b>Other Expenses</b>	<b>-</b>	<b>-</b>	<b>480.62</b>	<b>480.62</b>	
<b>Transfers Out</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>TOTAL GENERAL FUND</b>	<b>1,953,572.43</b>	<b>2,135,275.00</b>	<b>2,169,413.36</b>	<b>2,169,413.36</b>	

## DEVELOPMENT

10/31/2022

GENERAL FUND	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	Percent Spent
SALARIES & WAGES	267,737.01	291,972.00	293,553.34	293,553.34	100.54%
OVERTIME WAGES	759.71	500.00	432.03	432.03	86.41%
FICA EXPENSE	19,399.23	22,378.00	21,349.44	21,349.44	95.40%
EMPLOYEE BENEFITS	26,344.66	29,200.00	31,549.52	31,549.52	108.05%
WORKER'S COMPENSATION	7,356.52	10,058.00	10,171.88	10,171.88	101.13%
RETIREMENT EXPENSE	24,354.58	25,746.00	25,870.89	25,870.89	100.49%
UNIFORM EXPENSE	914.20	1,800.00	764.20	764.20	42.46%
<b>Personnel</b>	<b>346,865.91</b>	<b>381,654.00</b>	<b>383,691.30</b>	<b>383,691.30</b>	<b>100.53%</b>
REPAIRS & MAINTENANCE - BLDG	1,231.17	1,230.00	1,449.52	1,449.52	117.85%
REPAIRS & MAINTENANCE - EQUIP	1,212.57	1,240.00	890.01	890.01	71.78%
REPAIRS & MAINT - VEHICLES	1,078.50	1,390.00	2,866.09	2,866.09	206.19%
REPAIRS & MAINT - SFTWRE/MAPS	14,070.24	21,210.00	25,097.94	25,097.94	118.33%
ELECTRICITY	964.40	1,400.00	1,083.19	1,083.19	77.37%
TELEPHONE/INTERNET	2,335.50	2,030.00	1,708.71	1,708.71	84.17%
MOBILE COMMUNICATIONS	2,221.35	2,200.00	1,867.06	1,867.06	84.87%
CAPITAL EXPENDITURES - EQUIP	1,683.30	6,000.00	3,166.99	3,166.99	52.78%
CAPITAL EXPENDITURES - VEHICLE	-	-	-	-	
CAPITAL EXPENDITURES - HARDWARE	-	-	-	-	
TOOLS & SUPPLIES	706.70	1,020.00	184.32	184.32	18.07%
FUEL	3,415.26	5,500.00	4,094.86	4,094.86	74.45%
<b>Operation and Maintenance</b>	<b>28,918.99</b>	<b>43,220.00</b>	<b>42,408.69</b>	<b>42,408.69</b>	<b>98.12%</b>
PROFESSIONAL SERVICES	41,627.02	30,610.00	27,640.88	27,640.88	90.30%
<b>Contractual Services</b>	<b>41,627.02</b>	<b>30,610.00</b>	<b>27,640.88</b>	<b>27,640.88</b>	<b>90.30%</b>
INSURANCE EXPENSE	5,347.79	6,660.00	6,537.74	6,537.74	98.16%
<b>Insurance</b>	<b>5,347.79</b>	<b>6,660.00</b>	<b>6,537.74</b>	<b>6,537.74</b>	<b>98.16%</b>
TRAINING & TRAVEL EXPENSE	1,113.01	3,000.00	2,612.28	2,612.28	87.08%
OFFICE SUPPLIES EXPENSE	987.60	500.00	1,046.45	1,046.45	209.29%
POSTAGE	1,816.28	1,400.00	1,140.27	1,140.27	81.45%
ADVERTISING	2,661.62	5,300.00	2,154.70	2,154.70	40.65%
MEMBERSHIPS & SUBSCRIPTIONS	388.00	1,360.00	40.00	40.00	2.94%
<b>Office and Administrative</b>	<b>6,966.51</b>	<b>11,560.00</b>	<b>6,993.70</b>	<b>6,993.70</b>	<b>60.50%</b>
<b>Capital Improvement Projects</b>	-	-	-	-	
MISCELLANEOUS EXPENSE	-	-	-	-	
<b>Other Expenses</b>	-	-	-	-	
<b>Debt - Principal</b>	-	-	-	-	
<b>Debt - Interest</b>	-	-	-	-	
<b>Transfers Out</b>	-	-	-	-	
<b>TOTAL GENERAL FUND</b>	<b>429,726.22</b>	<b>473,704.00</b>	<b>467,272.31</b>	<b>467,272.31</b>	<b>98.64%</b>

**FINANCE DEPARTMENT**

10/31/2022

GENERAL FUND	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	Percent Spent
SALARIES & WAGES	177,083.28	234,480.00	230,587.77	230,587.77	98.34%
PART-TIME WAGES	212.50	-	-	-	
OVERTIME WAGES	888.69	500.00	94.94	94.94	18.99%
FICA EXPENSE	13,247.87	17,983.00	16,960.54	16,960.54	94.31%
EMPLOYEE BENEFITS	17,955.17	30,380.00	40,531.98	40,531.98	133.42%
WORKER'S COMPENSATION	238.84	410.00	414.64	414.64	101.13%
RETIREMENT EXPENSE	9,443.92	20,678.00	19,653.90	19,653.90	95.05%
<b>Personnel</b>	<b>219,070.27</b>	<b>304,431.00</b>	<b>308,243.77</b>	<b>308,243.77</b>	<b>101.25%</b>
REPAIRS & MAINTENANCE - BLDG	967.62	820.00	915.24	915.24	111.61%
REPAIRS & MAINTENANCE - EQUIP	858.88	620.00	1,727.73	1,727.73	278.67%
REPAIRS & MAINTENANCE - SFTWRE	13,277.78	14,780.00	22,087.72	22,087.72	149.44%
ELECTRICITY	535.95	1,020.00	787.79	787.79	77.23%
TELEPHONE/INTERNET	1,478.78	1,480.00	1,132.32	1,132.32	76.51%
MOBILE COMMUNICATIONS	447.23	490.00	445.99	445.99	91.02%
CAPITAL EXPENDITURES - EQUIP	2,000.00	-	-	-	
TOOLS & SUPPLIES	291.60	1,160.00	302.71	302.71	26.10%
<b>Operation and Maintenance</b>	<b>19,857.84</b>	<b>20,370.00</b>	<b>27,399.50</b>	<b>27,399.50</b>	<b>134.51%</b>
PROFESSIONAL SERVICES	30,784.10	38,010.00	41,242.56	41,242.56	108.50%
<b>Contractual Services</b>	<b>30,784.10</b>	<b>38,010.00</b>	<b>41,242.56</b>	<b>41,242.56</b>	<b>108.50%</b>
INSURANCE EXPENSE	3,093.88	2,920.00	3,428.00	3,428.00	117.40%
<b>Insurance</b>	<b>3,093.88</b>	<b>2,920.00</b>	<b>3,428.00</b>	<b>3,428.00</b>	<b>117.40%</b>
TRAINING & TRAVEL EXPENSE	1,495.60	1,200.00	769.10	769.10	64.09%
OFFICE SUPPLIES	664.20	500.00	1,069.36	1,069.36	213.87%
ADVERTISING	359.65	260.00	-	-	0.00%
BANK CHARGES	44,096.56	40,880.00	61,033.01	61,033.01	149.30%
MEMBERSHIPS & SUBSCRIPTIONS	590.00	520.00	515.00	515.00	99.04%
<b>Office and Administrative</b>	<b>47,206.01</b>	<b>43,360.00</b>	<b>63,386.47</b>	<b>63,386.47</b>	<b>146.19%</b>
<b>Capital Improvement Projects</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Other Expenses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Debt - Principal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Debt - Interest</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Transfers Out</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>TOTAL GENERAL FUND</b>	<b>320,012.10</b>	<b>409,091.00</b>	<b>443,700.30</b>	<b>443,700.30</b>	<b>108.46%</b>



# MUNICIPAL COURT

GENERAL FUND	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	Percent Spent
salaries & wages	-	-	-	-	
part-time wages	-	-	-	-	
overtime wages	-	-	-	-	
fica expense	-	-	-	-	
employee benefits	-	-	-	-	
WORKER'S COMPENSATION	-	-	-	-	
retirement expense	-	-	-	-	
<b>Personnel</b>	-	-	-	-	
repairs & maintenance - bldg	-	-	-	-	
repairs & maintenance - equip	-	-	-	-	
repairs & maintenance - sftwre	-	-	-	-	
ELECTRICITY	-	-	-	-	
TELEPHONE/INTERNET	-	-	-	-	
capital expenditures - hrdwre	-	-	-	-	
tools & supplies	-	-	-	-	
<b>Operation and Maintenance</b>	-	-	-	-	
professional services	-	-	-	-	
<b>Contractual Services</b>	-	-	-	-	
insurance expense	-	-	-	-	
<b>Insurance</b>	-	-	-	-	
training & travel	-	-	-	-	
office supplies expense	-	-	-	-	
postage	-	-	-	-	
bank charges	-	-	-	-	
<b>Office and Administrative</b>	-	-	-	-	
<b>Capital Improvement Projects</b>	-	-	-	-	
<b>Other Expenses</b>	-	-	-	-	
<b>Debt - Principal</b>	-	-	-	-	
<b>Debt - Interest</b>	-	-	-	-	
<b>Transfers Out</b>	-	-	-	-	
<b>TOTAL GENERAL FUND</b>	-	-	-	-	





PARKS & RECREATION					10/31/2022
GENERAL FUND	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	Percent Spent
SALARIES & WAGES	266,044.07	277,309.00	263,511.32	263,511.32	95.02%
PART-TIME WAGES	6,381.39	21,840.00	17,576.48	17,576.48	80.48%
PART-TIME RECREATION WAGES	4,223.79	9,430.00	4,647.46	4,647.46	49.28%
OVERTIME WAGES	1,644.65	2,000.00	3,625.49	3,625.49	181.27%
FICA EXPENSE	20,623.07	23,759.00	21,503.89	21,503.89	90.51%
EMPLOYEE BENEFITS	29,951.76	32,270.00	30,541.75	30,541.75	94.64%
WORKER'S COMPENSATION	8,574.65	11,607.00	11,738.41	11,738.41	101.13%
RETIREMENT EXPENSE	23,778.23	24,583.00	18,556.94	18,556.94	75.49%
UNIFORM EXPENSE	1,302.75	3,250.00	2,428.34	2,428.34	74.72%
Personnel	362,524.36	406,048.00	374,130.08	374,130.08	92.14%
REPAIRS & MAINTENANCE - BLDG	168.47	1,000.00	2,568.07	2,568.07	256.81%
REPAIRS & MAINTENANCE - EQUIP	14,340.84	8,500.00	34,033.23	34,033.23	400.39%
REPAIRS & MAINTENACE - VEHICLE	267.57	750.00	295.81	295.81	39.44%
REPAIRS & MAINT - INFRASTRUCTR	20,969.35	18,000.00	7,694.71	7,694.71	42.75%
REPAIRS & MAINT - PARKS	15,480.52	-	13,920.35	13,920.35	1392035.00%
REPAIRS & MAINT - SOFTWARE	13,815.42	6,540.00	14,468.59	14,468.59	221.23%
REPAIRS & MAINT - SMITH'S FORK	49,795.93	82,500.00	109,752.67	109,752.67	133.03%
ELECTRICITY	27,472.89	25,500.00	28,060.96	28,060.96	110.04%
PROPANE	4,267.00	7,160.00	5,387.10	5,387.10	75.24%
TELEPHONE/INTERNET	5,427.39	8,050.00	6,392.63	6,392.63	79.41%
MOBILE COMMUNICATIONS	3,082.75	3,120.00	2,989.98	2,989.98	95.83%
CAPITAL EXPENDITURES - EQUIP	-	-	-	-	
CAPITAL EXPENDITURES - VEHICLE	-	-	-	-	
CAPITAL EXPENDITURES - HRDWARE	-	-	-	-	
CAPITAL EXPENDITURES - BLDG	5,201.00	-	-	-	
TOOLS & SUPPLIES	5,878.37	5,000.00	7,648.82	7,648.82	152.98%
FUEL	10,017.08	8,250.00	16,849.31	16,849.31	204.23%
recreation	-	-	-	-	
YOUTH REC LEAGUE UNIFORMS	12,051.32	16,880.00	19,920.45	19,920.45	118.01%
YOUTH REC LEAGUE UMPIRES	7,874.00	11,420.00	18,003.93	18,003.93	157.65%
ADULT REC LEAGUE UNIFORMS	-	-	-	-	
ADULT REC LEAGUE OFFICIALS	611.00	1,000.00	-	-	0.00%
REC LEAGUE BACKGROUND CHECKS	472.88	720.00	400.42	400.42	55.61%
REC LEAGUE SUPPLIES/AWARDS	18,047.02	27,010.00	15,035.30	15,035.30	55.67%
REC LEAGUE ADVERTISING	279.75	1,000.00	1,195.37	1,195.37	119.54%
Operation and Maintenance	215,520.55	232,400.00	304,617.70	304,617.70	131.07%
BIKE RACE	13,600.16	5,000.00	1,488.67	1,488.67	29.77%
PROFESSIONAL SERVICES	5,442.35	3,730.00	14,672.45	14,672.45	393.36%
LEASE PAYMENTS	36,853.29	38,710.00	38,701.20	38,701.20	99.98%
CAMP HOST SERVICES	17,500.00	17,500.00	14,700.00	14,700.00	84.00%
FIREWORKS DISPLAY	12,000.00	12,000.00	16,000.00	16,000.00	133.33%
Contractual Services	85,395.80	76,940.00	85,562.32	85,562.32	111.21%
MOVIE NIGHTS	1,925.83	2,400.00	2,062.07	2,062.07	85.92%
Insurance	1,925.83	2,400.00	2,062.07	2,062.07	85.92%
INSURANCE EXPENSE	14,747.12	15,240.00	12,701.27	12,701.27	83.34%
TRAINING & TRAVEL EXPENSE	1,944.78	6,640.00	3,639.83	3,639.83	54.82%
OFFICE SUPPLIES	505.77	500.00	534.52	534.52	106.90%
POSTAGE	-	-	-	-	
ADVERTISING	393.17	500.00	2,125.33	2,125.33	425.07%
MEMBERSHIPS	1,025.00	670.00	325.00	325.00	48.51%
Office and Administrative	18,615.84	23,550.00	19,325.95	19,325.95	82.06%
CAPITAL IMPROVEMENT PROJECTS	-	-	-	-	
Capital Improvement Projects	-	-	-	-	
Debt - Principal	-	-	-	-	
Debt - Interest	-	-	-	-	
Transfers Out	-	-	-	-	
TOTAL GENERAL FUND	683,982.38	741,338.00	785,698.12	785,698.12	

## SENIOR CENTER

10/31/2022

GENERAL FUND	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	Percent Spent
<b>Personnel</b>	-	-	-	-	
REPAIRS & MAINTENANCE - BLDG	2,562.84	2,890.00	10,663.97	10,663.97	369.00%
ELECTRICITY	1,574.45	1,500.00	2,206.69	2,206.69	147.11%
NATURAL GAS	684.51	1,440.00	1,134.35	1,134.35	78.77%
TELEPHONE/INTERNET	2,904.89	2,400.00	1,641.89	1,641.89	68.41%
TOOLS & SUPPLIES	-	500.00	99.85	99.85	19.97%
<b>Operation and Maintenance</b>	<b>7,726.69</b>	<b>8,730.00</b>	<b>15,746.75</b>	<b>15,746.75</b>	<b>180.38%</b>
PROFESSIONAL SERVICES	8,062.46	13,270.00	7,855.25	7,855.25	59.20%
<b>Contractual Services</b>	<b>8,062.46</b>	<b>13,270.00</b>	<b>7,855.25</b>	<b>7,855.25</b>	<b>59.20%</b>
INSURANCE	3,331.83	3,120.00	3,789.10	3,789.10	121.45%
<b>Insurance</b>	<b>3,331.83</b>	<b>3,120.00</b>	<b>3,789.10</b>	<b>3,789.10</b>	<b>121.45%</b>
<b>Office and Administrative</b>	-	-	-	-	
CAPITAL IMPROVEMENT PROJECTS	-	-	-	-	
<b>Capital Improvement Projects</b>	-	-	-	-	
<b>Other Expenses</b>	-	-	-	-	
<b>Debt - Principal</b>	-	-	-	-	
<b>Debt - Interest</b>	-	-	-	-	
<b>Transfers Out</b>	-	-	-	-	
<b>TOTAL GENERAL FUND</b>	<b>19,120.98</b>	<b>25,120.00</b>	<b>27,391.10</b>	<b>27,391.10</b>	<b>109.04%</b>

## ELECTED OFFICIALS

10/31/2022

GENERAL FUND	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	Percent Spent
PART-TIME WAGES	14,700.00	15,150.00	14,550.00	14,550.00	96.04%
FICA EXPENSE	1,124.92	1,160.00	1,113.44	1,113.44	95.99%
WORKER'S COMPENSATION	23.70	30.00	30.34	30.34	101.13%
<b>Personnel</b>	<b>15,848.62</b>	<b>16,340.00</b>	<b>15,693.78</b>	<b>15,693.78</b>	<b>96.05%</b>
WORKER'S COMPENSATION	-	-	-	-	
REPAIRS & MAINTENANCE - BLDG	1,119.18	960.00	1,163.55	1,163.55	121.20%
REPAIRS & MAINT - SOFTWARE	659.05	1,130.00	1,067.08	1,067.08	94.43%
ELECTRICITY	959.33	1,150.00	1,378.63	1,378.63	119.88%
TELEPHONE/INTERNET	1,808.40	960.00	1,383.91	1,383.91	144.16%
MOBILE COMMUNICATIONS	-	-	-	-	
TOOLS & SUPPLIES	25.00	220.00	7.50	7.50	3.41%
<b>Operation and Maintenance</b>	<b>4,570.96</b>	<b>4,420.00</b>	<b>5,000.67</b>	<b>5,000.67</b>	<b>113.14%</b>
COMMUNITY RELATIONS ALLOWANCE	-	-	-	-	
<b>Contractual Services</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
PROFESSIONAL SERVICES	3,862.02	20,710.00	14,266.46	14,266.46	68.89%
<b>Insurance</b>	<b>3,862.02</b>	<b>20,710.00</b>	<b>14,266.46</b>	<b>14,266.46</b>	<b>68.89%</b>
INSURANCE EXPENSE	1,317.76	1,660.00	1,363.42	1,363.42	82.13%
TRAINING & TRAVEL EXPENSE	893.04	2,880.00	1,905.72	1,905.72	66.17%
OFFICE SUPPLIES	888.44	1,000.00	563.61	563.61	56.36%
ADVERTISING	3,894.44	4,000.00	12,199.25	12,199.25	304.98%
MEMBERSHIPS & SUBSCRIPTIONS	850.00	2,710.00	785.00	785.00	28.97%
<b>Office and Administrative</b>	<b>7,843.68</b>	<b>12,250.00</b>	<b>16,817.00</b>	<b>16,817.00</b>	<b>137.28%</b>
<b>Capital Improvement Projects</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Other Expenses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Debt - Principal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Debt - Interest</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Transfers Out</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>TOTAL GENERAL FUND</b>	<b>32,125.28</b>	<b>53,720.00</b>	<b>51,777.91</b>	<b>51,777.91</b>	<b>96.38%</b>

## ANIMAL SHELTER

10/31/2022

GENERAL FUND	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	Percent Spent
<b>Personnel</b>	-	-	-	-	
REPAIRS & MAINT - BLDG	599.97	600.00	853.46	853.46	142.24%
TOOLS & SUPPLIES	780.41	1,500.00	1,584.57	1,584.57	105.64%
<b>Operation and Maintenance</b>	<b>1,380.38</b>	<b>2,100.00</b>	<b>2,438.03</b>	<b>2,438.03</b>	<b>116.10%</b>
PROFESSIONAL SERVICES	3,120.08	6,000.00	7,141.62	7,141.62	119.03%
<b>Contractual Services</b>	<b>3,120.08</b>	<b>6,000.00</b>	<b>7,141.62</b>	<b>7,141.62</b>	<b>119.03%</b>
<b>Insurance</b>	-	-	-	-	
ADVERTISING	-	-	-	-	
<b>Office and Administrative</b>	-	-	-	-	
TRAINING & TRAVEL	-	1,000.00	178.00	178.00	17.80%
<b>Capital Improvement Projects</b>	-	<b>1,000.00</b>	<b>178.00</b>	<b>178.00</b>	<b>17.80%</b>
<b>Other Expenses</b>	-	-	-	-	
<b>Debt - Principal</b>	-	-	-	-	
<b>Debt - Interest</b>	-	-	-	-	
<b>Transfers Out</b>	-	-	-	-	
<b>TOTAL GENERAL FUND</b>	<b>4,500.46</b>	<b>9,100.00</b>	<b>9,757.65</b>	<b>9,757.65</b>	<b>107.23%</b>

<b>SPECIAL ALLOCATION FUND</b>	<b>10/31/22</b>
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REVENUES, BY SOURCE	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	
PROPERTY TAXES	19,537.38	20,000.00	189,504.87	189,504.87	947.52%
SALES AND USE TAXES	361,283.56	550,000.00	500,344.30	500,344.30	90.97%
	<b>380,820.94</b>	<b>570,000.00</b>	<b>689,849.17</b>	<b>689,849.17</b>	121.03%

EXPENDITURES, BY DEPARTMENT	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	
ADMINISTRATION	2,294.95	1,166,888.00	1,014,378.12	1,014,378.12	86.93%
	<b>2,294.95</b>	<b>1,166,888.00</b>	<b>1,014,378.12</b>	<b>1,014,378.12</b>	86.93%



## SPECIAL ALLOCATION FUND

10/31/22

SPECIAL ALLOCATION FUND	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	Percent Spent
TIF PAYMENTS TO DEVELOPER	-	-	-	-	
<b>Transfers Out</b>	-	-	-	-	
<b>TOTAL SPECIAL ALLOCATION FUND</b>	-	-	-	-	

## CAPITAL PROJECTS FUND

10/31/22

REVENUES, BY SOURCE	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	
INTERGOVERNMENTAL REVENUES	290,439.10	-	-	-	
DEBT ISSUED	-	-	-	-	
TRANSFERS IN	-	127,000.00	112,274.47	112,274.47	88.41%
PARK IMPROVEMENT REVENUE	6,250.00	10,000.00	77,479.34	77,479.34	
	<b>290,439.10</b>	<b>127,000.00</b>	<b>189,753.81</b>	<b>112,274.47</b>	149.41%

EXPENDITURES, BY DEPARTMENT	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	
STREET	1,536,744.43	127,000.00	127,000.00	127,000.00	100.00%
	<b>1,536,744.43</b>	<b>127,000.00</b>	<b>127,000.00</b>	<b>127,000.00</b>	100.00%

## CAPITAL PROJECTS FUND

10/31/22

CAPITAL PROJECTS FUND	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	Percent Spent
Personnel	-	-	-	-	
Operation and Maintenance	-	-	-	-	
PROFESSIONAL SERVICES	68,567.87	-	-	-	
Contractual Services	68,567.87	-	-	-	
Insurance	-	-	-	-	
Office and Administrative	-	-	-	-	
CAPITAL IMPROVEMENT PROJECTS	1,468,176.56	127,000.00	127,000.00	127,000.00	100.00%
PARK IMPROVEMENT EXPENSE	-	-	-	-	
Capital Improvement Projects	1,468,176.56	127,000.00	127,000.00	127,000.00	100.00%
Other Expenses	-	-	-	-	
Debt - Principal	-	-	-	-	
Debt - Interest	-	-	-	-	
TOTAL CAPITAL PROJECTS FUND	1,536,744.43	127,000.00	127,000.00	127,000.00	



**TRANSPORTATION SALES TAX FUND**
**10/31/22**

REVENUES, BY SOURCE	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	
SALES AND USE TAXES	587,177.01	569,160.00	608,120.52	608,120.52	106.85%
PROCEEDS FROM DEBT ISSUED	-	-	-	-	
TRANSFERS IN	-	-	-	-	
	<b>587,177.01</b>	<b>569,160.00</b>	<b>608,120.52</b>	<b>608,120.52</b>	106.85%

EXPENDITURES, BY DEPARTMENT	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	
STREET	887,522.42	782,630.00	657,700.23	657,700.23	84.04%
	<b>887,522.42</b>	<b>782,630.00</b>	<b>657,700.23</b>	<b>657,700.23</b>	84.04%

# TRANSPORTATION SALES TAX FUND

10/31/22

TRANSPORTATION SALES TAX FUND	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	Percent Spent
<b>Personnel</b>	-	-	-	-	
REPAIRS & MAINTENANCE - BLDG	11.98	1,000.00	1,753.72	1,753.72	175.37%
REPAIRS & MAINTENANCE - EQUIP	21,313.52	10,000.00	15,897.09	15,897.09	158.97%
REPAIRS & MAINTENANCE - STREET	688,447.60	100,000.00	83,173.97	83,173.97	83.17%
CAPITAL EXPENDITURES - EQUIP	15,194.35	21,960.00	18,500.00	18,500.00	84.24%
SUPPLIES - STREET SIGNS	-	-	-	-	
FUEL	16,363.33	12,380.00	18,948.76	18,948.76	153.06%
<b>Operation and Maintenance</b>	<b>741,330.78</b>	<b>145,340.00</b>	<b>138,273.54</b>	<b>138,273.54</b>	<b>95.14%</b>
PROFESSIONAL SERVICES	100,239.50	-	3,721.47	3,721.47	
<b>Contractual Services</b>	<b>100,239.50</b>	<b>-</b>	<b>3,721.47</b>	<b>3,721.47</b>	
INSURANCE EXPENSE	-	-	-	-	
<b>Insurance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
TOOLS & SUPPLIES	716.86	30,000.00	7,288.47	7,288.47	24.29%
<b>Office and Administrative</b>	<b>716.86</b>	<b>30,000.00</b>	<b>7,288.47</b>	<b>7,288.47</b>	<b>24.29%</b>
<b>Capital Improvement Projects</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Other Expenses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
LEASE PAYMENTS	38,969.28	33,480.00	38,969.28	38,969.28	116.40%
<b>Debt - Principal</b>	<b>38,969.28</b>	<b>33,480.00</b>	<b>38,969.28</b>	<b>38,969.28</b>	<b>116.40%</b>
INTEREST PAYMENTS	6,266.00	4,810.00	6,266.00	6,266.00	130.27%
<b>Debt - Interest</b>	<b>6,266.00</b>	<b>4,810.00</b>	<b>6,266.00</b>	<b>6,266.00</b>	<b>130.27%</b>
<b>Transfers Out</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>TRANSPORTATION SALES TAX FUND</b>	<b>887,522.42</b>	<b>213,630.00</b>	<b>194,518.76</b>	<b>194,518.76</b>	<b>91.05%</b>



## CAPITAL IMPROVEMENT SALES TAX FUND

10/31/22

REVENUES, BY SOURCE		FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	
SALES AND USE TAXES		659,009.18	627,555.00	692,937.19	692,937.19	110.42%
TRANSFERS IN		-	-	-	-	
		<b>659,009.18</b>	<b>627,555.00</b>	<b>692,937.19</b>	<b>692,937.19</b>	110.42%

EXPENDITURES, BY DEPARTMENT		FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	
STREET		752,250.00	660,550.00	536,192.40	536,192.40	81.17%
		<b>752,250.00</b>	<b>660,550.00</b>	<b>536,192.40</b>	<b>536,192.40</b>	81.17%

## CAPITAL IMPROVEMENT SALES TAX FUND

10/31/22

CAPITAL IMPROVE SALES TAX FUND	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	Percent Spent
Office and Administrative	-	-	-	-	
CAPITAL IMPROVEMENT PROJECTS	410,060.00	-	-	-	
Capital Improvement Projects	410,060.00	-	-	-	
Other Expenses	-	-	-	-	
Debt - Principal	-	-	-	-	
Debt - Interest	-	-	-	-	
TRANSFERS OUT	342,190.00	478,550.00	463,824.47	463,824.47	96.92%
Transfers Out	342,190.00	478,550.00	463,824.47	463,824.47	96.92%
TOTAL CAPITAL IMPROVE SALES TAX FUND	752,250.00	478,550.00	463,824.47	463,824.47	

## DEBT SERVICE FUND

10/31/22

REVENUES, BY SOURCE	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	
PROPERTY TAXES	-	-	-	-	
TRANSFERS IN	342,190.00	351,550.00	351,550.00	351,550.00	100.00%
	<b>342,190.00</b>	<b>351,550.00</b>	<b>351,550.00</b>	<b>351,550.00</b>	100.00%

EXPENDITURES, BY DEPARTMENT	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	
STREET	329,855.00	339,213.00	339,212.50	339,212.50	100.00%
	<b>329,855.00</b>	<b>339,213.00</b>	<b>339,212.50</b>	<b>339,212.50</b>	100.00%

**DEBT SERVICE FUND**
**10/31/22**

DEBT SERVICE FUND	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	Percent Spent
<b>Capital Improvement Projects</b>	-	-	-	-	
<b>Other Expenses</b>	-	-	-	-	
LEASE PAYMENTS	130,000.00	145,000.00	145,000.00	145,000.00	100.00%
<b>Debt - Principal</b>	<b>130,000.00</b>	<b>145,000.00</b>	<b>145,000.00</b>	<b>145,000.00</b>	<b>100.00%</b>
INTEREST	199,855.00	194,213.00	194,212.50	194,212.50	100.00%
<b>Debt - Interest</b>	<b>199,855.00</b>	<b>194,213.00</b>	<b>194,212.50</b>	<b>194,212.50</b>	<b>100.00%</b>
<b>Transfers Out</b>	-	-	-	-	
<b>TOTAL DEBT SERVICE FUND</b>	<b>329,855.00</b>	<b>339,213.00</b>	<b>339,212.50</b>	<b>339,212.50</b>	

## WATER & WASTEWATER SYSTEMS FUND

10/31/22

REVENUES, BY SOURCE	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	
LICENSES, FEES, AND PERMITS	-	-	-	-	
CHARGES FOR SERVICES	4,598,338.65	5,519,679.80	5,856,489.18	5,856,489.18	106.10%
IMPACT FEES	292,296.00	375,000.00	283,906.00	283,906.00	75.71%
OTHER REVENUE	16,115.42	-	36,207.59	36,207.59	
DEBT ISSUED	46,780.65	30,720.00	43,543.07	43,543.07	141.74%
TRANSFERS IN	-	-	-	-	
	<b>4,953,530.72</b>	<b>5,925,399.80</b>	<b>6,220,145.84</b>	<b>6,220,145.84</b>	104.97%

EXPENDITURES, BY DEPARTMENT	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	
UTILITIES	3,287,508.75	6,958,415.00	4,972,695.39	4,972,695.39	71.46%
	<b>3,287,508.75</b>	<b>6,958,415.00</b>	<b>4,972,695.39</b>	<b>4,972,695.39</b>	71.46%



PUBLIC WORKS (UTILITIES)					10/31/22
CWWS FUND	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	Percent Spent
SALARIES & WAGES	761,552.60	806,730.00	777,255.74	777,255.74	96.35%
OVERTIME WAGES	16,754.95	18,000.00	28,068.48	28,068.48	155.94%
FICA EXPENSE	57,441.43	63,230.00	59,721.82	59,721.82	94.45%
EMPLOYEE BENEFITS	74,230.58	87,720.00	94,132.53	94,132.53	107.31%
WORKER'S COMPENSATION	25,867.25	35,273.00	35,672.44	35,672.44	101.13%
RETIREMENT EXPENSE	71,491.15	72,697.00	68,589.85	68,589.85	94.35%
UNIFORM EXPENSE	7,198.02	8,400.00	6,201.53	6,201.53	73.83%
Personnel	1,014,535.98	1,092,050.00	1,069,642.39	1,069,642.39	97.95%
REPAIRS & MAINTENANCE - EQUIP	5,811.72	6,990.00	5,040.58	5,040.58	72.11%
REPAIRS & MAINTENANCE- VEHICLES	1,182.87	3,000.00	2,968.05	2,968.05	98.94%
REPAIRS & MAINT - WATER LINES	41,908.66	104,740.00	77,932.59	77,932.59	74.41%
REPAIRS & MAINT - SEWER LINES	45,425.65	150,000.00	149,136.80	149,136.80	99.42%
REPAIRS & MAINT - WATER PLANT	44,886.78	245,000.00	76,796.75	76,796.75	31.35%
REPAIRS & MAINT - WW PLANT	19,535.01	850,000.00	167,406.00	167,406.00	19.69%
REPAIRS & MAINT - SOFTWARE	16,142.43	18,830.00	13,409.27	13,409.27	71.21%
REPAIRS & MAINT - WATER TOWERS	108,691.80	123,350.00	110,294.84	110,294.84	89.42%
ELECTRICITY	225,508.22	299,650.00	242,199.15	242,199.15	80.83%
PROPANE	3,931.25	15,900.00	5,814.00	5,814.00	36.57%
TELEPHONE/INTERNET	15,163.28	15,520.00	15,161.57	15,161.57	97.69%
MOBILE COMMUNICATIONS	8,775.27	9,630.00	10,041.33	10,041.33	104.27%
CAPITAL EXPENDITURES - EQUIP	-	24,000.00	4,153.55	4,153.55	17.31%
CAPITAL EXPENDITURES - VEHICLE	-	-	-	-	
CAPITAL EXPENDITURES - SOFTWARE	-	100,000.00	97,950.00	97,950.00	97.95%
CAPITAL EXPENDITURES - HARDWARE	-	-	-	-	
CAPITAL EXPENDITURES - TOWERS	-	-	-	-	
CAPITAL EXPENDITURES - BLDG	-	20,000.00	9,840.00	9,840.00	49.20%
CAPITAL EXPENDITURES - WATER P	-	-	-	-	
CAPITAL EXPENDITURES - WW PLAN	-	-	-	-	
CAPITAL EXPENDITURES - LINES	-	-	-	-	
TOOLS & SUPPLIES	24,667.70	25,000.00	25,618.92	25,618.92	102.48%
SUPPLIES - CONNECTIONS	41,586.02	75,000.00	76,695.45	76,695.45	102.26%
SUPPLIES - LAB	24,354.74	27,500.00	26,894.64	26,894.64	97.80%
SUPPLIES - WATER CHEMICALS	117,504.57	130,000.00	157,562.11	157,562.11	121.20%
SUPPLIES - WW CHEMICALS	8,280.33	13,500.00	11,337.27	11,337.27	83.98%
FUEL	12,207.02	24,500.00	19,503.91	19,503.91	79.61%
Operation and Maintenance	765,563.32	2,282,110.00	1,305,756.78	1,305,756.78	57.22%
PROFESSIONAL SERVICES	79,754.81	826,190.00	618,079.49	618,079.49	74.81%
DEBT PRINCIPAL PAYMENTS	14,377.81	363,946.00	548,750.81	548,750.81	150.78%
WASTEWATER TREATMENT SERVICE	119,940.80	128,620.00	127,167.30	127,167.30	98.87%
Contractual Services	214,073.42	1,318,756.00	1,293,997.60	1,293,997.60	98.12%
INSURANCE EXPENSE	69,637.80	71,720.00	79,220.49	79,220.49	110.46%
Insurance	69,637.80	71,720.00	79,220.49	79,220.49	110.46%
TRAINING & TRAVEL EXPENSE	3,103.26	5,000.00	3,461.10	3,461.10	69.22%
OFFICE SUPPLIES	2,942.24	4,500.00	1,514.25	1,514.25	33.65%
POSTAGE	1,256.83	1,500.00	2,040.34	2,040.34	136.02%
ADVERTISING	146.11	-	-	-	
BANK CHARGES	1,330.66	2,000.00	1,855.00	1,855.00	92.75%
MEMBERSHIPS & SUBSCRIPTIONS	-	380.00	1,040.99	1,040.99	273.94%
Office and Administrative	8,779.10	13,380.00	9,911.68	9,911.68	74.08%
CAPITAL IMPROVEMENT PROJECTS	17,486.15	1,440,000.00	826,651.85	826,651.85	57.41%
WATER IMPACT PROJECTS	(0.05)	150,000.00	-	-	0.00%
WASTEWATER IMPACT PROJECTS	-	-	-	-	
Capital Improvement Projects	17,486.10	1,590,000.00	826,651.85	826,651.85	51.99%
AMORTIZATION EXPENSE	-	-	-	-	
DEPRECIATION EXPENSE	695,694.00	-	-	-	
MISCELLANEOUS EXPENSE	-	-	-	-	
Other Expenses	695,694.00	-	-	-	
Debt - Principal	-	-	-	-	
DEBT INTEREST PAYMENTS	292,559.03	345,059.00	142,174.60	142,174.60	41.20%
Debt - Interest	292,559.03	345,059.00	142,174.60	142,174.60	41.20%
TRANSFERS OUT	209,180.00	245,340.00	245,340.00	245,340.00	100.00%
Transfers Out	209,180.00	245,340.00	245,340.00	245,340.00	100.00%
TOTAL CWWS FUND	3,287,508.75	6,958,415.00	4,972,695.39	4,972,695.39	71.46%



## SANITATION FUND

10/31/22

REVENUES, BY SOURCE		FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	
	CHARGES FOR SERVICES	872,880.09	849,530.00	813,121.89	813,121.89	95.71%
	TRANSFERS IN	-	-	-	-	
		<b>872,880.09</b>	<b>849,530.00</b>	<b>813,121.89</b>	<b>813,121.89</b>	95.71%

EXPENDITURES, BY DEPARTMENT		FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	
	ADMIN	865,323.97	836,450.00	818,525.83	818,525.83	97.86%
		<b>865,323.97</b>	<b>836,450.00</b>	<b>818,525.83</b>	<b>818,525.83</b>	97.86%

## SANITATION FUND

10/31/22

SANITATION FUND	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection	Percent Spent
<b>Personnel</b>	-	-	-	-	
SOLID WASTE SERVICES	853,526.27	823,820.00	807,183.29	807,183.29	97.98%
RECYCLING SERVICES	-	-	-	-	
HOUSEHOLD HAZARDOUS WASTE	11,797.70	12,630.00	11,342.54	11,342.54	89.81%
yard waste	-	-	-	-	
<b>Operation and Maintenance</b>	<b>865,323.97</b>	<b>836,450.00</b>	<b>818,525.83</b>	<b>818,525.83</b>	<b>97.86%</b>
<b>Contractual Services</b>	-	-	-	-	
<b>Debt - Principal</b>	-	-	-	-	
<b>Debt - Interest</b>	-	-	-	-	
HOUSEHOLD HAZARDOUS WASTE	11,797.70	12,630.00	11,342.54	11,342.54	89.81%
<b>Transfers Out</b>	<b>11,797.70</b>	<b>12,630.00</b>	<b>11,342.54</b>	<b>11,342.54</b>	<b>89.81%</b>
<b>TOTAL SANITATION FUND</b>	<b>877,121.67</b>	<b>849,080.00</b>	<b>829,868.37</b>	<b>829,868.37</b>	



## PARK AND STORMWATER SALES TAX FUND

10/31/22

REVENUES, BY SOURCE	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection
PARK & STRMWTR SALES TAX	614,189.73	627,555.00	690,959.69	690,959.69
MISCELLANEOUS REVENUE	-	-	11,000.00	11,000.00
	<b>614,189.73</b>	<b>627,555.00</b>	<b>701,959.69</b>	<b>701,959.69</b>

EXPENDITURES, BY DEPARTMENT	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection
PARKS & RECREATION	74,537.09	275,000.00	282,573.48	282,573.48
UTILITIES	102,335.00	210,000.00	47,325.00	47,325.00
	<b>102,335.00</b>	<b>485,000.00</b>	<b>47,325.00</b>	<b>47,325.00</b>

## VEHICLE AND EQUIPMENT REPLACE FUND

10/31/22

REVENUES, BY SOURCE	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection
SALE OF PERSONAL PROPERTY	51,972.00	244,000.00	193,778.35	193,778.35
TRANSFERS IN	51,972.00	40,000.00	175,000.00	175,000.00
	<b>103,944.00</b>	<b>284,000.00</b>	<b>368,778.35</b>	<b>368,778.35</b>

EXPENDITURES, BY DEPARTMENT	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection
ADMINISTRATION	66,296.04	73,749.00	104,036.17	104,036.17
STREETS	-	69,500.00	48,486.42	48,486.42
POLICE	-	16,500.00	8,859.46	8,859.46
DEVELOPMENT	-	18,500.00	8,870.13	8,870.13
PARKS & RECREATION	-	36,500.00	28,109.05	28,109.05
UTILITIES	-	36,000.00	11,766.34	11,766.34
	<b>66,296.04</b>	<b>250,749.00</b>	<b>210,127.57</b>	<b>210,127.57</b>



## COMMONS CID FUND

10/31/22

REVENUES, BY SOURCE	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection
SALES TAXES	297,096.00	315,000.00	345,227.10	345,227.10
USE TAXES	-	-	5,211.70	5,211.70
	<b>297,096.00</b>	<b>315,000.00</b>	<b>350,438.80</b>	<b>350,438.80</b>

EXPENDITURES, BY DEPARTMENT	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection
CONTRACTED SERVICES	-	595,000.00	551,312.03	551,312.03
	-	<b>595,000.00</b>	<b>551,312.03</b>	<b>551,312.03</b>



## DONATION FUND

10/31/22

REVENUES, BY SOURCE	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection
OTHER REVENUE - POLICE DONATIONS	-	15,000.00	1,650.00	1,650.00
OTHER REVENUE - PARK DONATIONS	-	-	450.00	450.00
	-	15,000.00	2,100.00	2,100.00

EXPENDITURES, BY DEPARTMENT	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection
CAPITAL OUTLAY	-	-	-	-
	-	-	-	-



## AMERICAN RESCUE PLAN ACT FUND

10/31/22

REVENUES, BY SOURCE	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection
INTERGOVERNMENTAL REVENUES	1,089,137.62	1,089,161.50	1,110,127.76	1,110,127.76
INTEREST INCOME	412.00	-	-	-
	<b>1,089,549.62</b>	<b>1,089,161.50</b>	<b>1,110,127.76</b>	<b>1,110,127.76</b>

EXPENDITURES, BY DEPARTMENT	FY21 Actual	FY22 Budget	FY22 YTD	FY22 Projection
UTILITIES		2,178,300.00	1,330,033.49	2,178,300.00
	-	<b>2,178,300.00</b>	<b>1,330,033.49</b>	<b>2,178,300.00</b>



## Board of Aldermen Request for Action

**MEETING DATE:** 11/15/2022

**DEPARTMENT:** Administration

**AGENDA ITEM:** Resolution 1147 – A Resolution Approving a Cooperative Agreement with Clay County

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**REQUESTED BOARD ACTION:**

A motion to approve Resolution 1147, authorizing the Mayor to enter into a Cooperative Agreement with Clay County for access to Replica, Inc. subscription service information.

**SUMMARY:**

Earlier this year, the County began discussions with representatives of Replica, Inc. to purchase a subscription service to include access to analytical data. The data includes population, transportation, economic and workforce information. Following discussions among management staff representing all the cities of the county and a demonstration of the service, it was decided that access to this data would be useful to cities throughout the county for a variety of analytical purposes.

All cities represented indicated support of this project and agreed to participate financially in the subscription service on a pro rata basis based on the population of each city. The attached Cooperative Agreement outlines the responsibilities of each entity and the financial contribution of each city. The City of Smithville portion of the costs is \$4,625.57 annually. This is within the City Administrator's purchase authority; however, approval of the Cooperative Agreement is required at this time.

**PREVIOUS ACTION:**

**POLICY ISSUE:**

Information review and analysis.

**FINANCIAL CONSIDERATIONS:**

Sufficient funds exist in the Administration Department's FY2023 budget.

**ATTACHMENTS:**

- |  |                                   |
|--|-----------------------------------|
| <input type="checkbox"/> Ordinance                   | <input type="checkbox"/> Contract |
| <input checked="" type="checkbox"/> Resolution       | <input type="checkbox"/> Plans    |
| <input type="checkbox"/> Staff Report                | <input type="checkbox"/> Minutes  |
| <input checked="" type="checkbox"/> Other: Agreement |                                   |



## **RESOLUTION 1147**

### **A RESOLUTION APPROVING A COOPERATIVE AGREEMENT**

**WHEREAS**, Clay County has entered into discussions with Replica, Inc. to purchase a subscription with the company to include access to analytical data, including population, transportation, economic, and workforce data; and

**WHEREAS**, the City of Smithville would benefit from having access to the subscription; and

**WHEREAS**, Smithville wishes to enter into a cooperative agreement pursuant to Section 70.220 R.S.Mo to use said data.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF SMITHVILLE, MISSOURI:**

**THAT** the Mayor is authorized to execute the Cooperative Agreement with Clay County on behalf of the City of Smithville.

**PASSED AND ADOPTED** by the Board of Aldermen and **APPROVED** by the Mayor of the City of Smithville, Missouri, this 15<sup>th</sup> day of November, 2022.

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Damien Boley, Mayor

ATTEST:

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Linda Drummond, City Clerk

## **COOPERATIVE AGREEMENT**

THIS AGREEMENT entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2022,  
by and between Clay County, Missouri, (the "County") and the following cities (the "Cities")  
located in Clay County, Missouri:

- 1) Liberty,
- 2) North Kansas City,
- 3) Gladstone,
- 4) Excelsior Springs,
- 5) Smithville, and
- 6) Kearney

WHEREAS, the County has entered into discussions with Replica, Inc. (the "Company")  
to purchase a subscription from the company;

AND WHEREAS, the subscription includes access to analytical data, including  
population, transportation, economic, and workforce data, among other information included  
with the subscription;

AND WHEREAS, the cities would benefit from having access to the subscription;

AND WHEREAS, the parties desire to enter into a cooperative agreement under ' 70.220  
RSMo. for the purpose of allowing the parties to have access to the subscription;

AND WHEREAS, access to the subscription will mutually benefit the parties;

NOW, THEREFORE, in consideration of the mutual promises and covenants herein, the  
parties agree as follows:

1. Upon execution of this agreement, County shall enter into an agreement with the  
company to purchase the subscription for two (2) years at an annual cost of \$48,000.

2. Each city shall be allowed to use the subscription as a "customer" or "user" as set  
forth in the contract documents.

3. Each party to this agreement will pay a percentage of the total contract price based on the party's respective population. The annual allocation of cost-sharing shall be as follows:

<b>Entity</b>	<b>Population</b>	<b>% of Population</b>	<b>Share of Cost</b>
Liberty	30,167	28%	\$13,409.54
North Kansas City	4,467	4%	\$1,985.63
Gladstone	27,063	25%	\$12,029.78
Excelsior Springs	10,376	10%	\$4,612.24
Smithville	10,406	10%	\$4,625.57
Kearney	10,404	10%	\$4,624.69
Clay County	15,101	14%	\$6,712.55

4. Each city shall pay to the county their share of the contract price within thirty (30) days of receiving an invoice from the county.

5. Each party shall be obligated to pay their share of the contract price for the duration of the contract term of two (2) years, provided that the contract remains in place and each party continues to have access to the subscription.

6. *Effective Date.* This cooperative agreement will take effect upon approval of the County Commission and the Cities. Each body shall approve and maintain this agreement pursuant to ' 70.230, RSMo.

7. This writing contains the entire agreement of the parties. No representations were made or relied upon by either party, other than those expressly set forth herein. No agent, employee, or other representative of either party is empowered to alter any term of this agreement, unless done in writing and signed by the parties.

8. *Controlling Law.* The validity, interpretation, and performance of this agreement shall be controlled by and construed under the laws of the State of Missouri.

9. *Waiver.* The failure of either party to this agreement to object to or to take affirmative action with respect to the conduct of the other party which is in violation of the terms of this agreement shall not be construed as a waiver of the violation or breach, or any future violation, breach, or wrongful conduct.

10. *Notices.* All notices pertaining to this agreement shall be in writing and transmitted by either personal hand delivery or through the United States Post Office, certified or registered mail return receipt requested.

11. *Headings.* Headings in this agreement are for convenience only and shall not be used to interpret or construe as provisions.

12. *Binding Effect.* The provisions of this agreement are binding on the parties hereto, their heirs, successors, and assigns.

**COUNTY OF CLAY, MISSOURI**

Approved:

\_\_\_\_\_  
County Counselor

ATTEST:

\_\_\_\_\_  
Clerk of the County Commission

\_\_\_\_\_  
Authorized Commissioner  
By:\_\_\_\_\_

**CITY OF LIBERTY, MISSOURI**

\_\_\_\_\_  
Authorized Representative

By:\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
City Clerk

**CITY OF NORTH KANSAS CITY, MISSOURI**

\_\_\_\_\_  
Authorized Representative

By:\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
City Clerk

**CITY OF GLADSTONE, MISSOURI**

\_\_\_\_\_  
Authorized Representative

By:\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
City Clerk

**CITY OF EXCELSIOR SPRINGS, MISSOURI**

\_\_\_\_\_  
Authorized Representative

By:\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
City Clerk

**CITY OF SMITHVILLE, MISSOURI**

\_\_\_\_\_  
Authorized Representative

By: Mayor Damien Boley

ATTEST:

\_\_\_\_\_  
City Clerk

**CITY OF KEARNEY, MISSOURI**

\_\_\_\_\_  
Authorized Representative

By:\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
City Clerk



## City Administrator's Report

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November 10, 2022

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### **Temporary Hydrant Meters – policy change recommended**

The City currently rents out temporary portable hydrant meters for use by contractors to obtain water in order to complete construction and other projects. The City rents these meters free of charge and currently only charges the contractor for the water usage at the wholesale water rate and a \$1,500 deposit which is returned to the contractor once the meter is returned to the City and inspected to determine good working order. Recently, the cost for temporary portable hydrant meters has increased, with the latest costs quoted by Public Works to be approximately \$2,660. The current deposit amount of \$1,500 is outlined in the Schedule of Fees. This deposit amount of \$1,500 is not enough to cover the full cost of replacement of a new meter.

Staff has reviewed this situation and various options to address this need. The option of contractor-supplied meters was reviewed but there are concerns about calibration issues related to non-City meters and improper use that outweigh the pros of such an option. Staff also discussed the construction of a bulk water station as an alternative. At this time, a bulk water station would be estimated to cost about \$11,000. A bulk water station does provide some benefits over a temporary hydrant meter: namely contractors have the flexibility to purchase water quickly from the station and do not have to deal with a checkout process for a temporary meter. In contrast, the City would need to locate land for a bulk water station. Also, some contractors benefit from having direct access to the hydrant, so they do not have to go back and forth to a filling station to fill up their tanks. At this time, staff does not recommend building a bulk water station, but will evaluate this option in planning for the expansion of the water treatment plant.

To counteract rising inflation and the ongoing risk of contractors not returning meters, staff recommends increasing the deposit amount from \$1,500 to \$2,750, which would cover full replacement of a meter. Increasing the deposit also ensures "skin in the game" for the contractor, as \$1,500 does not incentivize return of the meter. In addition, staff recommends charging a service fee (\$150 for example) which would cover personnel costs related to checking the meter in and out to the contractor, locking and unlocking the meter to the hydrant for the contractor, and doing any calibrating, backflow testing, or inspecting to ensure the meter was not damaged and is

working appropriately. Staff has also examined adding a smaller deposit amount for any damage which would occur to a fire hydrant (\$500).

Staff anticipated bringing forward a formal policy in the City's Policy Manual which outlines a "check-out" process (for example, limiting meter use to 3 weeks) to ensure meters are returned at a specified date. The policy would also state meters are to remain locked to hydrants. Additionally, recommended changes to the Schedule of Fees are recommended. Staff will evaluate these fee amounts to ensure conformity with the Hancock Amendment.

At this time, staff anticipates bringing these items to the Board for approval in December, unless the Board expresses concern with proceeding.

### **Snow Maintenance Training**

Staff participated in a Snow Maintenance Training on Tuesday, November 7. The Street Division, two Utilities Division staff, and three representatives from R&S Lawn and Sprinkler were present at the training. Attendees watched a Midwest Public Risk (MPR) training video and learned about best management practices from American Public Works Association (APWA) for pre-wetting salt and pre-treatment to maximize snow removal. They learned about the environmental impact of salt on our stormwater system.

### **Stormwater Enforcement Code**

One of the requirements of the City's Stormwater Management Plan is to establish an ordinance prohibiting non-stormwater discharges in the storm sewer system. The City will establish appropriate procedures and actions to enforce the ordinance. Public Works staff will be providing recommendations for code revisions to specify stormwater enforcement in the Code of Ordinances. Currently, the stormwater ordinances are targeted for construction. Per the requirements of our management plan, we will need to enforce stormwater violations for individuals. The code will be an educational tool, with the authority to fine the individual if the behavior continues to occur. To be in compliance with the Stormwater Permit from MO DNR, we will need to revise our ordinances to reflect non-stormwater discharges as a violation. Staff plans to bring revisions forward at the December 6 Board of Aldermen Meeting.

### **Stormwater Master Plan**

The Public Works Department is working on developing a Stormwater Master Plan. Please join us at one of our Stormwater Master Plan Open Houses to discuss flooding issues in Smithville. GBA will be hosting the open house, and Public Works staff will be present to answer any questions. The goal for these open houses is to hear public feedback and learn about stormwater issues in our City. These meetings will be held in the Senior Center at 113 W. Main Street Smithville, MO 64089. The same information will be covered at both meetings, and if you are unable to attend a meeting in-person there is an [online feedback](#) form on the City Website.

Stormwater Master Plan Open House Opportunities:

- Option 1: Monday, November 28, 2022, 5:00 pm - 7:00 pm
- Option 2: Tuesday, December 6, 2022, 5:30 pm - 7:00 pm



### **MARC Grant Update**

As discussed at the November 1 Board of Aldermen Meeting, staff attended the Surface Transportation Program (STP) Committee Meeting. Based on the recommendations, the Bridge Street Roundabout project will receive \$896,000 of grant funding. The Board of Directors will make the final approval of the grant allocations.

Below is a summary of the current allocation of funds as recommended for MARC Board approval:

<b>Project Title</b>	<b>Total project cost</b>	<b>MARC grant</b>	<b>City Cost (including both design and city match)</b>
Second Creek Sidewalks	\$970,000	\$600,000	\$470,000
Bridge St Roundabout	\$1,730,000	\$896,000	\$834,000
Riverwalk Park	\$1,900,000	\$900,000	\$1,000,000

### **Staffing Update**

Lance Andell submitted his resignation effective November 8, 2022. The Public Works Maintenance Worker I has been advertised for an opening. The Finance Analyst Position has been advertised and first review of applications will begin November 18.



## Board of Aldermen Request for Action

**MEETING DATE:** 11/15/2022

**DEPARTMENT:** Finance/Police

**AGENDA ITEM:** Bill No. 2964-22, Destruction of Records – Second Reading

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**REQUESTED BOARD ACTION:**

Motion to approve Bill No. 2964-22, destruction of certain records. Second reading by title only.

**SUMMARY:**

The City keeps administrative, fiscal and legal records as required by the State of Missouri. The Secretary of State's Office publishes a records retention manual which establishes minimum retention periods for these records. Some records are permanent while others must be kept for various lengths of time. When non-permanent records have reached their retention date, the State recommends those records to be destroyed.

The Finance Department desires to destroy audited accounts payable and accounts receivable records dated November 1, 2019 through October 31, 2020 by shredding. These records include invoices, check registers, refund registers, payment distribution statements, and receipt registers. These accounts payable and accounts receivable records meet the minimum retention period after a completed audit.

The Police Department desires to destroy training records prior to 2019, daily logs prior to 2020, traffic stop forms prior to 2020, monthly reports for Court prior to 2015 and grant applications prior to 2014 by shredding. These records are not part of an investigative file/report and meet the minimum retention period.

**PREVIOUS ACTION:**

N/A

**POLICY OBJECTIVE:**

The purpose is to destroy records per the records retention schedule published by the Secretary of State's Office.

**FINANCIAL CONSIDERATIONS:**

N/A

**ATTACHMENTS:**

- |   |                                   |
|---|-----------------------------------|
| <input checked="" type="checkbox"/> Ordinance | <input type="checkbox"/> Contract |
| <input type="checkbox"/> Resolution           | <input type="checkbox"/> Plans    |
| <input type="checkbox"/> Staff Report         | <input type="checkbox"/> Minutes  |
| <input type="checkbox"/> Other:               |                                   |

**AN ORDINANCE AUTHORIZING THE DESTRUCTION OF CERTAIN RECORDS**

**WHEREAS**, it has been determined that FY20 accounts payable and accounts receivable records and documents have met the retention schedule listed in the Missouri Records Manual as outlined in Section 109.200 RSMo.; and

**WHEREAS**, it has been determined that training records prior to 2019, daily logs prior to 2020, traffic stop forms prior to 2020, monthly reports for Court prior to 2015 and grant applications prior to 2014 of police records are not part of an investigative file/report and have met the minimum retention schedule listed in the Missouri Records Manual as outlined in Section 109.200 RSMo.; and

**WHEREAS**, it has been determined that the records and documents have no further administrative, legal, fiscal, research or historical value; and

**WHEREAS**, destruction of said records will allow more space for operations, increase storage space, allow for easier access to needed records and provide a better environment of records which must be legally retained; and

**WHEREAS**, the Smithville Board of Aldermen wish to authorize the destruction of said records.

**NOW THEREFORE BE IT ORDAINED BY THE BOARD OF ALDERMAN OF THE CITY OF SMITHVILLE, MISSOURI AS FOLLOWS:**

Section 1. That the Board of Aldermen hereby elects, pursuant to Section 109.200 RSMo., to approve the destruction of certain police records prior to 2019 and accounts payable and accounts receivable records and documents that have met the requirements of the retention schedule and no longer have value.

Section 2. The Board of Aldermen hereby directs the City Clerk to find a method of destruction approved by the State of Missouri.

Section 3. This Ordinance shall take effect and be in full force from and after its passage according to law.

**PASSED AND ADOPTED** by the Board of Aldermen and **APPROVED** by the Mayor of the City of Smithville, Missouri, the 15<sup>th</sup> of November 2022.

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Damien Boley, Mayor

ATTEST:

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Linda Drummond, City Clerk

First Reading: 11/01/2022

Second Reading: 11/15/2022



## Board of Aldermen Request for Action

**MEETING DATE:** 11/15/2022

**DEPARTMENT:**

Administration/Finance/Public Works

**AGENDA ITEM:** Approve Bill No. 2965-22, FY2023 Budget Amendment No. 1 – 2<sup>nd</sup> Reading

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**REQUESTED BOARD ACTION:**

A motion to approve Bill No. 2965-22, FY2023 Budget Amendment No. 1. Second reading by title only.

**SUMMARY:**

This Budget Amendment includes an amendment to the Combined Water and Wastewater Fund

- As featured in the FY2023 Budget, the City budgeted funds in the amount of \$15,000 to lease a new skid steer. Public Works and Finance staff acquired Sourcewell contract pricing from Heritage Tractor for outright purchase of a new skid steer. Heritage Tractor provided both the outright purchase cost and a lease cost for an overall pricing comparison. The outright purchase cost of the skid steer is \$66,500, while the lease cost was estimated to be about \$12,000 more expensive on a 60-month (5 Year) term at a rate of 6.95%. Ultimately, because the cashflow can support the purchase for the skid steer, and costs for equipment are growing rapidly, staff authorized the purchase of the skid steer with Heritage Tractor. This FY2023 Budget Amendment #1 increases the budget for lease cost from \$15,000 to \$66,500, an increase of \$51,500 in the budget for the capital outlay equipment line item.

**PREVIOUS ACTION:** The Board previously approved the FY2023 Budget on October 18, 2022.

**POLICY ISSUE:** Approving and Amendment to the FY2023 Budget.

**FINANCIAL CONSIDERATIONS:**

Amend the FY2023 Budget. Resources are available in the Combined Water/Wastewater Fund to support the amendment to purchase the skid steer, rather than leasing the skid steer.

**ATTACHMENTS:**

- ☒ Ordinance
- ☐ Resolution
- ☐ Staff Report
- ☐ Other:

- ☐ Contract
- ☐ Plans
- ☐ Minutes

**BILL NO. 2965-22**

**ORDINANCE NO. 316X-22**

**AN ORDINANCE AMENDING THE FY2023 OPERATING BUDGET TO ADD  
\$51,500 TO THE EXPENDITURE BUDGET**

**WHEREAS**, pursuant to Ordinance 3074-20, passed on October 18, 2022, the City approved the fiscal year ending October 31, 2023 Budget; and

**WHEREAS**, not included in the approved fiscal year 2023 Budget are expenditures related to capital projects and project revenues; and

**WHEREAS**, amendments to the Combined Water/Wastewater Fund are required at this time.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF SMITHVILLE, MISSOURI AS FOLLOWS:**

**THAT** the fiscal year ending October 31, 2023 Budget is hereby amended to add:

- \$51,500 to the expenditure budget in the Combined Water/Wastewater Fund

**PASSED AND ADOPTED** by the Board of Aldermen and **APPROVED** by the Mayor of the City of Smithville, Missouri, the 15<sup>th</sup> day of November 2022.

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Damien Boley, Mayor

ATTEST:

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Linda Drummond, City Clerk

First Reading: 11/1/2022

Second Reading: 11/15/2022



## Board of Aldermen Request for Action

**MEETING DATE:** 11/15/2022

**DEPARTMENT:** Finance/Utilities

**AGENDA ITEM:** Resolution 1148 – A Resolution Authorizing the Purchase of a Skid Steer with Heritage Tractor

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**REQUESTED BOARD ACTION:**

A motion to approve Resolution 1148, authorizing the purchase of a skid steer from Heritage Tractor in the amount of \$66,500.

**SUMMARY:**

During the development of the FY2023 budget, the Utilities Department submitted a request for a purchase of a new skid steer loader. The current skid steer operated by the department was a “hand me down” machine originally purchased by the Streets Department in 2001. The Streets Department had this skid steer for a number of years, and during the time of use, the skid steer required extensive repairs and maintenance for the hydraulics system controlling the movement of the wheels. In 2018, the Streets Department selected a lease-purchase option for a new skid steer and this aging skid steer was not functioning at peak performance when provided to the Utilities Department at that time.

As part of the FY2023 budget, the City originally budgeted \$15,000 to lease a new skid steer. In the effort to approve this purchase, staff acquired Sourcewell contract pricing from Heritage Tractor for the purchase of a new skid steer. Heritage Tractor provided both an outright purchase price and lease price, and the lease cost was estimated to be about \$12,000 more expensive on a 60-month (5 Year) term at a rate of 6.95%. The cashflow in the CWWS fund is not a restrictive issue requiring the City to enter into a lease. Therefore, in the effort to save costs rather than lease, as well as locking in pricing before future price hikes occur, staff completed a purchase order with Heritage Tractor to lock-in the purchase price of \$66,500.

**PREVIOUS ACTION:**

The City has purchased numerous other pieces of equipment through Heritage Tractor using Sourcewell contract pricing.

**POLICY ISSUE:**

Equipment Replacement Planning

**FINANCIAL CONSIDERATIONS:**

The cost of the skid steer is \$66,500 and funds would be utilized from the CWWS (Combined Water/Wastewater Fund) to purchase the equipment.

**ATTACHMENTS:**

- |   |                                   |
|---|-----------------------------------|
| <input type="checkbox"/> Ordinance                        | <input type="checkbox"/> Contract |
| <input checked="" type="checkbox"/> Resolution            | <input type="checkbox"/> Plans    |
| <input type="checkbox"/> Staff Report                     | <input type="checkbox"/> Minutes  |
| <input checked="" type="checkbox"/> Other: Purchase Order |                                   |

## **RESOLUTION 1148**

### **A RESOLUTION AUTHORIZING THE PURCHASE OF A SKID STEER WITH HERITAGE TRACTOR**

**WHEREAS**, the Utilities Department is current using an aging skid steer which was originally provided by the Streets Department, and is now in need of replacement; and,

**WHEREAS**, the City has coordinated a purchase order through Heritage Tractor using Sourcewell Contract pricing; and,

**WHEREAS**, the City concluded it was financially advantageous to purchase the skid steer rather than leasing the skid steer; and,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF  
THE CITY OF SMITHVILLE, MISSOURI:**

**THAT** the Board authorizes the purchase of a skid steer through Heritage Tractor using Sourcewell Contract pricing in the amount of \$66,500.

**PASSED AND ADOPTED** by the Board of Aldermen and **APPROVED** by the Mayor of the City of Smithville, Missouri, this 15<sup>th</sup> day of November 2022.

---

Damien Boley, Mayor

ATTEST:

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Linda Drummond, City Clerk



# Purchase Order for John Deere Equipment (U.S. Only)

PO# 09216516  
PO Revision# Original

<b>PURCHASER'S NAME - First Signer</b> (First, Middle Initial, Last)			DATE OF ORDER	COMPANY UNIT	DEALER ACCOUNT NO.
CITY OF SMITHVILLE			Oct 19, 2022	05	051724
(SECOND LINE OF OWNER NAME)			DEALER ORDER NO. 05623772		
STREET OR RR 107 W MAIN ST			SOC. SEC.	IRS NO.	EIN. NO.
TOWN SMITHVILLE	STATE MO	ZIP CODE 64089	TRANSACTION TYPE Cash Sale		PURCHASER SALES TAX EXEMPT
COUNTY Clay	PURCHASER ACCT.	PHONE NO. 816-532-3897	SELLER'S NAME & ADDRESS Heritage Tractor, Inc. 1300 S. US-169 Highway Smithville, MO 64089 816-873-3385		
REWARDS # 993200565			I (We), the undersigned, hereby order from Dealer the Equipment described below, to be delivered as shown below. This order is subject to Dealer's ability to obtain such Equipment from the manufacturer and Dealer shall be under no liability if delivery of the Equipment is delayed or prevented due to labor disturbances, transportation difficulties, or for any reason beyond Dealer's control. The price shown below is subject to Dealer's receipt of the Equipment prior to any change in price by the manufacturer. It is also subject to any new or increased taxes imposed upon the sale of the Equipment after the date of this order.		
E-MAIL ADDRESS SLARSON@SMITHVILLEMO.ORG					
<b>PURCHASER'S NAME - Second Signer</b>					
STREET OR RR					
TOWN	STATE	ZIP CODE			
REWARDS #					
Use County CLAY		Use State/Province MO			

QTY	NEW	DEMO	RENTAL	USED	Equipment & Value Added Service (Give Model, Size & Description)	Hours of Use	PRODUCT IDENTIFICATION NUMBER	DELIVERED CASH PRICE (Or Total Lease Payments)		
1	X				JOHN DEERE 325G COMPACT TRACK LOADER <b>Stock # 3383140</b>			\$ 66,500	00	
1					- DECLINED :HGMB2G1 - HeritageGard Buy 2 get 1 Free 3 year Plan - Skid Steer/Track Loader : This 3 year plan helps insure proper machine maintenance and long lasting performance from your equipment. Free pick up and delivery is included for each of the 3 services. Heritage Tractor will contact you to schedule your service.PLAN INCLUDES: change engine oil and filter, change fuel filter, change hydraulic filter, change planetary oil, check belts, check air filter, check hydraulic breather, check fluid levels/leaks, check radiator and cooling system, check cab lights, check dash lights and gauges, check starting system, check wiring condition, check charging system, check track tension, grease machine, load test battery.		2021516651			
I (We) offer to sell, transfer, and convey the following item(s) at or prior to the time of delivery of the above Equipment, as a "trade-in" to be applied against the cash price. Such item(s) shall be free and clear of all security agreements, liens, and encumbrances at the time of transfer to you. The following is a description and the price to be allowed for each item.							TOTAL CASH PRICE		\$ 66,500	00
QTY	DESCRIPTION OF TRADE-IN					Hours of Use	PRODUCT IDENTIFICATION NUMBER	AMOUNT		
PURCHASER TYPE <b>1 Commercial</b>							TOTAL TRADE-IN ALLOWANCE		\$ 0	00
<b>COMMENTS:</b>							1. TOTAL CASH-PRICE		\$ 66,500	00
							2. TOTAL TRADE-IN ALLOWANCE		\$ 0	00
							3. TOTAL TRADE-IN PAY-OFF		\$ 0	00
							4. BALANCE		\$ 66,500	00
							8. EST. SERVICE AGREEMENT TAXES		\$ 0	00
							9. SUB-TOTAL		\$ 66,500	00
							10. CASH WITH ORDER		\$ 0	00
							11. RENTAL APPLIED		\$ 0	00
							12. CASH DISCOUNT		\$ 0	00
							13. BALANCE DUE		\$ 66,500	00

**IMPORTANT WARRANTY NOTICE:**The John Deere warranty applicable to new John Deere Equipment is printed and included with this document. There is no warranty on used equipment. The new equipment warranty is part of this contract. Please read it carefully.**YOUR RIGHTS AND REMEDIES PERTAINING TO THIS PURCHASE ARE LIMITED AS SET FORTH IN THE WARRANTY AND THIS CONTRACT. IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS ARE NOT MADE AND ARE EXCLUDED UNLESS SPECIFICALLY PROVIDED IN THE JOHN DEERE WARRANTY.**

**Telematics:** Orders of telematic devices include only the hardware. Where available, telematics software, including JDLink™ connectivity service, may be enabled from your local John Deere Operations Center or JDLink website. Please see your authorized John Deere dealer for assistance.

**DISCLOSURE OF REGULATION APPLICABILITY:** When operated in California, any off-road diesel vehicle may be subject to the California Air Resources Board. In-Use Off-Road Diesel Vehicle Regulation. It therefore could be subject to retrofit or accelerated turnover requirements to reduce emissions of air pollutants.

**ACKNOWLEDGEMENTS-** I (We) promise to pay the Balance Due (line13) shown above in cash, or to execute a Time Sale Agreement (Retail InstallmentContract), or a Loan Agreement, for the purchase price of the Equipment, plus additional charges shown thereon or execute a Lease Agreement, on or before delivery of the Equipment ordered herein. Despite physical delivery of the Equipment,title shall remain in the seller until one of the foregoing is accomplished.



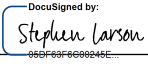
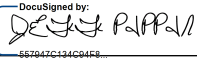
Purchase Order for  
John Deere Equipment (U.S. Only)

PO# 09216516  
PO Revision# Original

Quote ID: 24203191

Purchaser Name: CITY OF SMITHVILLE

**USE OF INFORMATION/PRIVACY NOTICE** I understand that Deere & Company and its affiliates ("John Deere") and Dealer collect information, including my personal information and machine data to provide warranty, customer service, product and customer support, marketing and promotional information about Dealer, John Deere and their equipment, products and services and to support other business processes and purposes. See the John Deere Privacy Statement (<https://www.deere.com/en/privacy-and-data/privacy-statements/>) for additional information on the types of personal information and machine data John Deere collects, how it is collected, used and disclosed. See Dealer directly for information about its privacy policy.

Purchaser's Signature	<small>DocuSigned by:</small>  <small>86DF68F6C689245E...</small>	19-Oct-2022	Accepted By	<small>DocuSigned by:</small>  <small>557847C134C84F5...</small>		
Purchaser's Signature			Date Accepted	19-Oct-2022	Salesperson	PIPPIN,JEFF

Delivery Acknowledgement			
Delivered On:	<input type="text"/>		
Warranty Begins:	<input type="text"/>	Signature	Date

☐ Show Details



## STANDARD WARRANTY FOR NEW JOHN DEERE CONSTRUCTION, UTILITY, CCE AND FORESTRY PRODUCTS – US & Canada

- **Construction, Forestry & Compact Construction Equipment (CCE) Products\***: 12 months Full Machine Standard Warranty
- **\* Compact Construction Equipment Products** Delivered and settled on or after 01 June 2018: 24 months or 2000 hours (whichever comes first) Full Machine Standard Warranty
- **C&E Series Pull-Type Scrapers**: 6 months Full Machine Standard Warranty
- **DC & DE Series Pull-Type Scrapers**: 12 months Full Machine Standard Warranty
- **Scraper Tractors**: 24 Months or 2000 Hours (whichever occurs first) Full Machine Standard Warranty
- **Forestry Attachments**: 12 Months or 2000 Hours (whichever occurs first) Full Machine Standard Warranty
- **Frontier Equipment**: 6 months Full Machine Standard Warranty (90 days in rental applications)

The "Standard Warranty" is part of the warranty protection package available from John Deere Construction & Forestry Company (John Deere Limited in Canada) ("John Deere") to purchasers of new John Deere products ("product"):

**STANDARD Warranty** is John Deere's standard new product warranty, described in this document, provided at no additional charge to the purchaser.

**EXTENDED Warranty** is a separate repair contract made available by John Deere for purchasers who wish to complement their Standard Warranty coverage. Complete Extended Warranty details, including coverage options and limitations, are set forth in the Application for Extended Warranty, which is available from authorized John Deere dealers.

**STRUCTURAL Warranty** applies to certain structural components as listed below and as described in this document.

**FACTORY-INSTALLED UNDERCARRIAGE Warranty** applies to certain undercarriage components as listed below and as described in this document.

### A. STANDARD WARRANTY - GENERAL PROVISIONS

John Deere will repair or replace, at its option, any parts (except those specified below) of a new John Deere product that, as delivered to the original retail purchaser(s), are defective in material or workmanship. Performance of this warranty will be free of charge for parts and labor/labour, except as otherwise stated below. Standard Warranty applies only to purchases from John Deere and authorized John Deere dealers and, except as otherwise provided in the next sentence and section L below, is extended only to the original retail purchaser of the product. Remaining Standard Warranty applicable to a used John Deere product is transferred to a subsequent purchaser of the product only if the subsequent purchaser requests a transfer from an authorized John Deere dealer before the product's Standard Warranty expires. Coverage begins on the date of delivery of the product to the original retail purchaser. For purposes of this warranty, a product that has been rented, used for demonstration purposes for 150 or more hours, or otherwise used prior to its original retail purchase has been "used" for the total duration of such use. Warranty statements required by law covering engine emissions-related parts and components are found on a separate written warranty certificate provided to the purchaser at the time of the original retail purchase.

### B. WHAT IS COVERED BY STANDARD WARRANTY -

All parts of a new John Deere product (except those noted in Sections D and E below) are covered during the Standard Warranty period set out above.

### C. EXCLUSIVE REMEDY -

The repair or replacement of covered parts or components that are defective, as provided in Sections A, B, D.2 and D.3 herein, shall be the purchaser's exclusive remedy for any defect in the product. However, if after repeated attempts such repair or replacement fails to correct the performance problem caused by the defect, the purchaser's sole remedy shall be a refund of the amount paid for the product (in exchange for a return of the product), excluding any transportation charges, license fees, taxes and insurance premiums, and less a reasonable allowance for use of the product prior to its return. In no event will the dealer, John Deere or any company affiliated with John Deere be liable for any incidental or consequential damages, including but not limited to loss of profits, rental of substitute equipment or other commercial loss. Correction of defects in the manner provided above shall constitute fulfillment of all liabilities of the Dealer, John Deere, or any company affiliated with John Deere to the purchaser or any other

person, whether based upon contract, tort, strict liability, or otherwise. This limitation does not apply to claims for personal injury.

#### D. ITEMS COVERED SEPARATELY -

1. Standard Warranty does not apply to batteries, radios, tires, cameras, or to Cummins, MTU or Detroit Diesel Engines installed in John Deere products, which are covered by separate written warranties.
2. Factory-Installed Undercarriage Warranty covers all non-rubberized factory-installed undercarriage wear components for 3 years or 4,000 hours from the date of delivery to the original retail purchaser, whichever occurs first (unless terminated earlier under Section F, below). For purposes of this warranty, a product that has been rented, used for demonstration purposes for 150 or more hours, or otherwise used prior to its original retail purchase has been "used" for the total duration of such use. In addition to the items listed in section E below, Factory-Installed Undercarriage Warranty does not cover: failures due to wear, machine application, maintenance practices, or improper machine configuration; removal and installation labor/labour; transportation or hauling costs; unapproved parts; non-wear items; and rubberized undercarriage components such as rubber tracks. Warranty claims will be pro-rated based upon wear of the failed component and whether track shoe width is approved by John Deere. Factory-Installed Undercarriage Warranty does not apply to Scraper Tractors.
3. StructurALL Warranty for new John Deere Products (except Compact Excavators & Loaders, Skid-Steer Loaders, Compact Track Loaders, Scraper Tractors, Pull-Type Scrapers, and Forestry Attachments, which are not eligible for StructurALL Warranty) begins at the date of delivery to the original retail purchaser and ends (unless terminated earlier under Section F, below) after three (3) years, or 10,000 hours (whichever occurs first). For purposes of this warranty, a product that has been rented, used for demonstration purposes for 150 or more hours, or otherwise used prior to its original retail purchase has been "used" for the total duration of such use. **StructurALL Warranty applies only to the following structural components listed below as installed on the product at the time of original manufacture.** If a particular component is not listed below it is not covered by StructurALL Warranty.

Arm; Articulation Joint (incl. pins & bushings); Bin Frame; Boom; Carbody; C-Frame\*; Circle Frame; Coupler (John Deere built ONLY); Dipperstick; Draft Frame; Engine Frame; Equipment Frame; Grapple Arch and Grapple Boom; Loader Arm; Loader Frame; Mainframe; Moldboard Lift Arm; NeverGrease™ Pin Joints [Includes steering pin and bushing joints (standard equipment), roller elements (roller bearings) in bucket to boom joints and sliding elements (bushing) for boom and linkage joints (optional equipment)]; Rollover Protection Structure (ROPS); Side Frame; Swing Frame; Track Frame; Undercarriage Frame; X-Frame; Z-bar loader linkage (including bell crank and bucket driver link); Specialty booms and arms marketed as "heavy duty" by John Deere.

*Items Covered by StructurALL for Cut-to-Length Forestry Machines:* Front frame (welded assembly); Rear frame (welded assembly); Crane king post with basement; Middle joint frame; Cabin swing frame; Main Boom

StructurALL Warranty does not apply to:

1. Any product used primarily in extreme duty or severe duty applications such as but not limited to: demolition and wrecking, chemical plant (including fertilizer plants), salt mines, steel mill, land fill and transfer stations, scrap handling, scarifying and other applications that are similarly destructive or similarly heavy duty except specialty booms and arms as stated in Section D.3 above.
2. C-Frames on H-Series & J-Series Crawlers equipped with root rakes or used in forestry applications unless equipped with an "extreme duty" reinforcement package.
3. Cut-to-Length Forestry Heads and Slash Bundler Units.
4. Crawlers equipped with optional side booms.
5. Cut-to-Length Forestry, Excavator, and Log Loader swing bearings.
6. Motor Graders equipped with front- or rear-mounted snow wings.

## **E. ITEMS NOT COVERED -**

John Deere is NOT responsible for the following:

1. Freight
2. Adjustments to compensate for wear, for periodic maintenance or adjustments that result from normal wear and tear.
3. Damage caused by unapproved adjustments (electronic or mechanical) to machine or machine components outside of published specifications including but not limited to engine, hydraulic components and relief valves.
4. Program updates, calibrations, and pressure adjustments.
5. Diagnostic Time
6. Additional Labor/Labour Time - Above SPG/Labor/Labour Rate
7. Additional Cleaning - Above SPG/Labor/Labour Rate
8. Rental Fees
9. Depreciation or damage caused by normal wear or application, lack of reasonable and proper maintenance, failure to follow operating instructions, misuse, negligence, collision or other accidents.
10. Premiums charged for Overtime Labor/Labour
11. Transportation to and from the dealership.
12. Travel time, mileage or service calls by the dealer.
13. Non-John Deere components or modifications, Rotobec grapples, and attachments installed aftermarket.
14. Shop supplies and maintenance items such as, but not limited to: filters, fuels, oil, hydraulic fluid, lubricants, coolants, conditioners, shop towels, cleaners and degreasers. Note: Reimbursement for refills of oils/coolants lost due to a warrantable failure is covered when a system failure occurs outside the boundaries of a normal oil change (within 25% of specified change interval as provided in the Operator's Manual).
15. Torn, cut, or worn hoses.
16. Wear items, such as, but not limited to: body liner, belts, blades, bulbs, lubricated joints (including pins and bushings), dry brakes, brake linings, dry clutch linings, saw blades, chains, skidder grapple shocks, color marking nozzles, and articulation bumpers.
17. Items such as cutting-edge parts, delimbing knives, bucket teeth and rubber track are not warranted for depreciation or damage caused by normal wear, lack of proper maintenance, misuse, failure to follow operating instructions, the elements or accident.
18. Any defect in a non-covered component, or damage to or failure of a covered component caused by a defect in a non-covered component.
19. Secondary damage which occurs from continued operation of a product after recognition of the occurrence of a failure.
20. Parts supplied or modifications done by third party suppliers.
21. Topping off fluids when fluid levels fall in the range between low and full
22. Parts/Kits not ordered on machine and installed aftermarket. These parts will be covered by any applicable parts warranty.
23. Attachments installed aftermarket – i.e. Winch not installed at factory.
24. Custom options installed outside the factory – i.e. G.R. Manufacturing option packages.
25. Used Products (except as otherwise provided in section L below).

## **F. TERMINATION OF WARRANTY-**

John Deere is relieved of its obligations under Standard Warranty, StructurALL Warranty, Factory-Installed Undercarriage Warranty and/or Extended Warranty if:

1. Service (other than normal maintenance and replacement of service items) is performed by someone other than an authorized John Deere dealer; or
2. The product is modified or altered in ways not approved by John Deere; or
3. Any unapproved or improperly sized attachment is installed on the product. Approval and attachment size shall be at John Deere's sole discretion. (Consult dealer prior to installing attachments or product modification).
4. The product is moved outside the US and/or Canada.

## **G. PARTS REPLACED UNDER WARRANTY -**

Only new or remanufactured parts or components furnished or approved by John Deere, will be used if John Deere elects to repair the product. If any such part or component is defective in material or workmanship when installed in the product, John Deere will repair or replace, as it elects, such defective part or component, provided the defect is

reported to an authorized John Deere dealer within 90 days of installation or before expiration of the applicable Standard Warranty, Factory-Installed Undercarriage Warranty and/or StructurALL Warranty whichever is later.

#### **H. TELEMATICS**

*NOTICE: Products may be equipped with telematics hardware and software ("Telematics") that transmit data to John Deere/ Dealer. Purchaser may deactivate Telematics at [www.jdlink.com](http://www.jdlink.com).*

Notwithstanding Purchaser's right, title or interest in the Products, Purchaser agrees that John Deere and Dealer (their affiliates, successors and assigns), without further notice to Purchaser have the right to:

1. Access, use, collect and disclose any data generated by, collected by, or stored in, Products or any hardware or devices interfacing with Products ("Machine Data");
2. Access Machine Data directly through data reporting devices integrated within, or attached to, Products, including Telematics ("Data Reporting Systems"); and
3. Update the Data Reporting Systems software from time to time. Machine Data will only be used in accordance with John Deere's Machine Data Policy, located at [www.JohnDeere.com/MachineDataPolicy](http://www.JohnDeere.com/MachineDataPolicy).

#### **I. OBTAINING WARRANTY SERVICE -**

To obtain warranty service, the purchaser must request warranty service from a John Deere dealer authorized to sell the product to be serviced. When making such a request, the purchaser must present evidence of the product's delivery date, make the product available at the dealer's place of business, and inform the dealer in what way the purchaser believes the product to be defective. Standard Warranty, Factory-Installed Undercarriage Warranty and/or StructurALL Warranty repairs may be made in the field if the purchaser and servicing dealer so desire. However, John Deere will not be responsible for any charges (such as dealer travel time, mileage or extra labor/labour) that would not have been incurred had the product been repaired at the dealer's place of business.

#### **J. NO IMPLIED WARRANTY, CONDITIONS OR OTHER REPRESENTATION -**

Where permitted by law, neither John Deere nor any company affiliated with it makes any warranties, representations, conditions or promises, express or implied, as to the quality, performance, or freedom from defect of its products, other than those set forth in this document and **NO IMPLIED WARRANTY OF MERCHANTABILITY, CONDITIONS OR FITNESS IS MADE.**

#### **K. NO DEALER WARRANTY -**

The selling dealer makes no warranty of its own on any item covered by this warranty, and makes no warranty on other items unless the dealer delivers to the purchaser a separate written warranty certificate specifically warranting the item. **The dealer has no authority to make any representation or promise on behalf of John Deere, or to modify the terms or limitations of this warranty in any way.**

#### **L. USED JOHN DEERE PRODUCTS ONLY -**

John Deere will transfer remaining Standard Warranty, Factory-Installed Undercarriage Warranty and/or StructurALL Warranty to the purchaser of a used John Deere construction and/or forestry product that has been used for less than the full warranty period provided at the product's original retail purchase. This transfer is not effective until change of ownership is registered by a John Deere dealer. **ALL THE TERMS, INCLUDING LIMITATIONS AND EXCLUSIONS, OF THE JOHN DEERE STANDARD WARRANTY, FACTORY-INSTALLED UNDERCARRIAGE WARRANTY, AND/OR STRUCTURALL WARRANTY ORIGINALLY PROVIDED FOR THE PRODUCT REMAIN IN EFFECT AND APPLICABLE.**



## Board of Aldermen Request for Action

**MEETING DATE:** 11/15/2022

**DEPARTMENT:** Police

**AGENDA ITEM:** Resolution 1149 – Acknowledge Emergency Purchase – Replacement Police Vehicle

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**REQUESTED BOARD ACTION:**

Motion to approve Resolution 1149, acknowledging the emergency purchase of a replacement police vehicle.

**SUMMARY:**

The Purchasing Policy outlines the spending authority of the City Administrator at \$7,500. From time to time, it is necessary for the Administrator to authorize purchases exceeding that authority in order to address an immediate need. When this occurs, the Board is notified of the emergency need and that the Administrator has authorized the necessary purchase.

As the Board is aware, a police vehicle was struck by another vehicle on the morning of November 1. Damage to the vehicle has been determined to total the vehicle. Current supply issues have made acquisition of vehicles difficult, particularly vehicles designed for police use. Staff has located a business in Illinois that deals in used government vehicles, to include police cars. A 2015 Explorer with 77,000 miles has been found and the business will coordinate delivery of the vehicle at a total purchase and delivery cost of \$15,430. This purchase was approved by the City Administrator to expedite purchase and delivery of the vehicle.

**PREVIOUS ACTION:**

N/A

**POLICY OBJECTIVE:**

Facility maintenance

**FINANCIAL CONSIDERATIONS:**

Sufficient funds exist in the vehicle and equipment replacement fund to cover this purchase. The vehicle will be included in those traded for new models as part of the purchase program with Enterprise Fleet.

**ATTACHMENTS:**

- |  |                                   |
|--|-----------------------------------|
| <input type="checkbox"/> Ordinance             | <input type="checkbox"/> Contract |
| <input checked="" type="checkbox"/> Resolution | <input type="checkbox"/> Plans    |
| <input type="checkbox"/> Staff Report          | <input type="checkbox"/> Minutes  |
| <input type="checkbox"/> Other:                |                                   |

## **RESOLUTION 1149**

### **A RESOLUTION ACKNOWLEDGING CERTAIN EMERGENCY PURCHASES BY THE CITY ADMINISTRATOR**

**WHEREAS**, the City Administrator's purchasing authority is \$7,500, however in emergency situations, the City Administrator is authorized to make purchases that exceed that amount in order to expedite repairs or purchases for city needs; and,

**WHEREAS**, a city police vehicle was struck from the rear sustaining significant damage and,

**WHEREAS**, working with insurance, replacement of the vehicle is identified as the best alternative; and,

**WHEREAS**, a replacement vehicle has been located and can be delivered; and,

**WHEREAS**, in order to expedite the purchase and receipt of the vehicle, the City Administrator approved an emergency purchase of the vehicle in the amount of \$15,430; and,

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF ALDERMEN OF  
THE CITY OF SMITHVILLE, MISSOURI, AS FOLLOWS:**

**THAT THE EMERGENCY APPROVAL OF PURCHASE OF A REPLACEMENT  
POLICE VEHICLE IS ACKNOWLEDGED AS AN EMERGENCY PURCHASE  
IN THE AMOUNT OF \$15,430.**

**PASSED AND ADOPTED** by the Board of Aldermen and **APPROVED** by the Mayor of the City of Smithville, Missouri, the 15<sup>th</sup> day of November 2022.

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Damien Boley, Mayor

ATTEST:

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Linda Drummond, City Clerk